

**NISKAYUNA FIRE DISTRICT #1**  
**Minutes of Regular Meeting**  
**May 12, 2004**

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**PRESENT:** Commissioners Constantine, Kaplan, Murray, Nappi and Woehrle  
Treasurer Bell, Attorney Hayner and Secretary Ostrander.  
Also present: Chief Colvin, Assist. Chief Cottrell  
Guests: GBFC President Elliott, Lt Breault, J. Vena.

The meeting was called to order at 7:04 p.m. under the direction of Chairman Woehrle.

Motion/ Murray, 2<sup>nd</sup>/ Constantine: The minutes of the April 14, 2004 Regular Meeting be approved as distributed. Passed 5-0.

**CORRESPONDENCE:**

- Letter from Christopher Battiste of 1224 Carlyle Dr. expressing interest in the District Treasurer position.
- Letter from John Dolezal, Secretary/Treasurer of the Association of Fire Districts of the State of NY, asking for support in his re-election to that position.
- Notice from the State Comptroller's office of a Fire District Management Teleconference on Wednesday, May 26, 2004 at 6:15 p.m. at Niskayuna High School.
- New York Association of Local Government Records Officers bulletin with notice of a seminar in June at the Holiday Inn on Wolf Rd in Colonie.
- Copy of a Thank You note to Captain Smith for mentoring Sean Whitney, a Niskayuna High School student.
- Letter from Schenectady County Fire Advisory Board with copies of: Resolution 042-04, asking for state legislation granting volunteer fire and EMS members in the county, Real Property Tax Exemption of up to 10% on primary residences; Resolution 024-04, requesting state law-makers to introduce and enact legislation to provide a five hundred dollar Income Tax Credit to volunteer firefighters and volunteer emergency medical personnel in Schenectady County. Doug Waddell, Chairman of the Public Relations and Law Committee, asked the Board to sign letters of support and send them to the local State Legislators.
- Letter from Senator Hugh T. Farley to Chief Battiste stating that he has introduced legislation (S.6680/A.10405) to enable Niskayuna Fire District No. 1 to bill for ambulance service.
- Copy of letter from Chief Battiste to Assemblyman Robert Sweeney seeking his support and assistance on Bill#A10405 (S6680) which is in his committee.
- Copy of Information for Local Fiscal Impact Note – Bill Number S.6680.
- Copy of letter to Senator Farley, from Chief Battiste asking that he make a request to Senator Little's Local Government Committee that Bill S.6680 be acted upon favorably and reported out for action.
- Copy of letters to Assemblymen Tonko and Tedesco from Chief Battiste asking that they make a request to Assemblyman Sweeny's Local Government Committee that Bill A.10405 be acted upon favorably and reported out for action.

- Certificate of Liability Insurance for REMO.
- Minutes of the Schenectady County Fire Advisory Board meeting of April 28, 2004.
- GBFC Fire and EMS call report.

**BILLS:**

Motion/Murray, 2nd/Nappi: That Bills #2004-179 through 2004-216 totaling \$28,240.73 be paid as presented. Passed 5-0.

**TREASURER’S REPORT:**

- Treasurer Bell presented the Financial Report for April 2004.
- There were no unusual expenses in April
- There was \$1,856.46 in income between interest and payment for CPR classes.
- 98.8% of the budgeted income has been received through April.
- 32.5% of the budgeted amount for the year has been expended.
- The reserve account transfers have been made.

**COMMITTEE REPORTS:**

**FINANCE:** - No report.

**INSURANCE:** - Commissioner Nappi reported that we received a bill for Guardian and will investigate which policy it is.

**PUBLIC RELATIONS:** No report.

**APPARATUS & EQUIPMENT:** Chairman Woehrle reported that the Plymovent system at the River Road Station needs adjustment.

**COMMUNICATIONS / INFORMATION SERVICES:** Secretary Ostrander reported that the letterhead has been redesigned with color added. He proposed two different color schemes.

Motion/Constantine, 2<sup>nd</sup>/ Kaplan: To purchase the Black lettering with Red fire apparatus design for the new District letterhead. Passed 5-0

**EMS & EQUIPMENT:** Commissioner Constantine reported that new CPR manikins were needed for training.

Motion/ Constantine, 2<sup>nd</sup>/ Kaplan: To purchase new CPR manikins at a cost not to exceed \$700. Passed 5-0.

Motion/Kaplan, 2<sup>nd</sup>/Murray: To declare the old CPR manikins as surplus when the new ones are received. Passed 5-0.

Ambulance Billing is still progressing. There have been 1,929 postcards returned with “YES” responses and 65 returned with “NO” responses out of 5,000 mailings.

**FACILITIES:** Chairman Woehrle reported on the drainage at River Road. Although the concept is still there, changes have been made due to the construction next door. He also reported that the fence at the Balltown Road station was completed and that topsoil was needed to fill in a few low spots.

Chairman Woehrle also reported that quotes were received for Seal Coating. Best Paving was \$1,468.25 but did not include filling of cracks. Smith's Seal Coating was \$1,600 and included cleaning, priming, filling cracks and seams as well as sealing.

Motion/Kaplan, 2<sup>nd</sup>/Murray: To hire Smith's Seal Coating at a cost of \$1,600 due to the fact that they will be providing the additional work of filling cracks and seams. Passed 5-0.

Commissioner Nappi pointed out that the pavilion at the Balltown Road Station is in need of repair.

**ELECTIONS:** No report

**PROTECTIVE GEAR & UNIFORMS:** No report

**SERVICE AWARDS PROGRAM:** Commissioner Nappi reported that there is a seminar on Service Awards at the NYS AFC Convention in Syracuse in June.

**INSPECTION & INSTALLATION:** No report.

### **REPORT OF THE CHIEFS:**

#### **Chief Colvin:**

Chief Colvin reported for Chief Battiste:

- The phones have been switched to Verizon.
- The spring-cleaning schedule has been posted.
- There will be a plan review for the Indian Meadows development.
- The EMS recognition dinner is Thursday, May 20<sup>th</sup>.
- Congressman McNulty has been asked for his support for ambulance billing.
- Chief Battiste recommends hiring EMSAR for preventive maintenance on the ambulance stretchers at \$160.00 per stretcher.

Chief Colvin made the Board aware that although we just purchased 12 new pagers, we should purchase new ones for the remainder of the Fire Company as soon as possible.

Motion/Nappi, 2<sup>nd</sup>/Kaplan: To purchase 15 additional pagers at \$341.00 each. Passed 5-0.

Chief Colvin also reminded the Board that Niska-Day was coming up on Saturday, May 22 and the Commissioners and their families are invited to the picnic at the Balltown Road Station.

**OLD BUSINESS:** No Old Business

## **NEW BUSINESS:**

Chairman Woehrle asked who would like to attend the State Comptroller's Teleconference on Wednesday, May 26. There were eight individuals interested. Niskayuna High School does not charge a fee for the teleconference. Secretary Ostrander will call and give them a number total for attendance to the teleconference.

Secretary Ostrander would like to attend some of the Seminars available at the New York Association of Local Government Records Officers three-day school at the Albany Holiday Inn Turf on Wolf Road.

Motion Kaplan, 2<sup>nd</sup>, Murray: To send Secretary Ostrander to the Records Seminar in Colonie and to pay the \$45.00 registration fee. Passed 5-0.

Motion Murray, 2<sup>nd</sup>/Nappi: To hire EMSAR to perform preventive maintenance on the stretcher at a cost of \$480.00. Passed 5-0.

Commissioner Nappi reported that there is going to be a seminar on the Service Award Program at the NYSAFC Conference in Syracuse in June. He would like to attend.

Motion/Murray, 2<sup>nd</sup>/Kaplan: To send Commissioner Nappi to the SAP seminar at the NYSAFC Conference and pay the expenses he incurs. Passed 5-0.

## **PRIVALIGE OF THE FLOOR:**

Dan Elliott reported to the Board that the Fire Company is in the process of contacting Stephen Cartier to obtain his military status for the Service Awards Program.

Lt. Breault asked the Board if the Fire education trailer grant was still being considered or if it was a dead issue. Commissioner Murray stated that there were too many problems associated with it and that is why the Board decided not to go for it. Lt. Breault asked if the Board would write a letter to FEMA and explain why they would not be using the Grant. Lt. Breault will get the address for the district secretary.

Motion/Constantine, 2<sup>nd</sup>/ Kaplan: To adjourn to executive session at 8:24 p.m.

Chairman Woehrle returned the meeting to Regular Session at 8:52 p.m.

Motion/Murray, 2<sup>nd</sup>/Constantine: To raise Chief Battiste's pay by 3% retroactive to January 1, 2004. Passed 5-0.

Motion/Nappi, 2<sup>nd</sup>/ Murray: To appoint H. Michael Luft as Interim Treasurer effective immediately until a replacement can be found for Treasurer Bell, at a pro-rated pay rate that the current treasurer is receiving. Passed 5-0.

Lt. Breault notified the Board that Scotia Fire Dept and NFD 2 need to be billed for EMS training per our agreements with them.

Motion/Murray, 2<sup>nd</sup>/Constantine: To adjourn at 8:58 p.m.

- **The next Regular Meeting is scheduled for Wednesday, June 9, 2004, at 7:00 p.m.**

Respectfully submitted,

John E. Ostrander III  
Fire District Secretary