

Minutes of Regular Meeting June 9, 2004

PRESENT: Commissioners Constantine, Kaplan, Nappi and Woehrle
Treasurer Bell, Attorney Hayner and Secretary Ostrander.
Also present: Chief Battiste, Chief Colvin
Guests: Capt. Smith, NPFA Pres. Sweet, T. Congdon, Lt. Lingenfelter.

The meeting was called to order at 7:03 p.m. under the direction of Chairman Woehrle.

Commissioner Murray submitted an amendment to the minutes of the May Regular Meeting. He asked to add that the Board specifically voted to decline the FEMA grant for the following reasons: storage; maintenance; additional insurance costs; transporting issues; and additional costs in overtime to staff for each occasion.

Motion/ Kaplan, 2nd/ Constantine: The minutes of the May 12, 2004 Regular Meeting be approved as amended. Passed 4-0.

CORRESPONDENCE:

- Minutes of the Schenectady County Fire Advisory Board meeting of May 15, 2004.
- Copy of an article on the "First County EMT's" that appeared in the Niskayuna Spotlight.
- Copy of an article written by Chief Battiste that appeared in the Size Up publication of the New York State Association of Fire Chiefs.
- Copy of an e-mail from Donald Herrington, CPA who is interested in the Treasurer's position.
- Resumes from the following that have been turned over to the committee selecting candidates for Treasurer:
 - o William D. Bywater, 9 Bellflower Rd. Malta
 - o S.N. Murthy Vemparalla, 412 Elm St. Sch'dy
 - o Anne M. Lagan, 1052 Cornelius Ave, Niskayuna
 - o Scott Brazee, 55 Fullerton Ave. Sch'dy
 - o Wayne A. Smith Jr. 904 W. Pine Hill Drive, Sch'dy
 - o Joanne M. Dott, 3 Hudson Ave, Green Island
 - o William R. Grabicki, 867 Hereford Way, Niskayuna
 - o Barry L. Nelson, 24 Velina Drive, Albany
 - o Adrienne L. Kleiber, 226 Point of Woods Drive, Albany
 - o Steven Graubart, 4030 Ryan Place, Sch'dy
 - o J. Greenway

- Peter Alessandro, 25 Sunrise Terrace, Clifton Park
 - Lori Anne Marzullo, 523 Florance Street
 - Nichol DiCaprio
 - Lawrence A. Curran, 21 Berkshire Drive, Clifton Park
- Letter from Jill P. and F. Scott Murray, requesting to defer receiving the Service Award benefit to age 62.
 - Firefighter/Paramedic resume from Patrick T. Griffiths, Niskayuna
 - Firefighter/Paramedic resume from Emmanuel Lessis, Santa Clara, California
 - Copies of letters of congratulations on behalf of the Board sent to Dr. Harrington, Art Breault, and Kim Zeltins for their respective awards received from the Schenectady County EMS Council.
 - Copy of a letter of thanks to Captain Smith on behalf of the Supervisor and members of the Niskayuna Town Board for his contribution to the annual babysitting course from Kathleen V. Gansfuss, Director of Recreation.
 - Fire District Affairs bulletin for April 2004.

BILLS:

Motion/Constantine, 2nd/Kaplan: That Bills #2004-218 through 2004-267 totaling \$35,089.19 be paid as presented. Passed 4-0.

Treasurer Bell stated that she would stay on though a transition period with the new interim treasurer until June 30th. It was noted by the Board that her pay would reflect service through June 30th.

TREASURER'S REPORT:

- Treasurer Bell presented the Financial Report for May 2004.
- There were no unusual expenses in May
- 98.9% of the budgeted income has been received through May.
- 44.7% of the budgeted amount for the year has been expended.
- Income to date is 14% higher and expenses are 15.4% lower than for the same period last year.

COMMITTEE REPORTS:

FINANCE: - No report.

INSURANCE: - No report.

PUBLIC RELATIONS: Commissioner Constantine reported that an article appeared in the Niskayuna Spotlight highlighting the 25-year milestone of the Paramedic program at NFD 1.

APPARATUS & EQUIPMENT: Chief Battiste reported that all equipment would be at the Balltown Road Station until Saturday due to construction at the River Road Station.

COMMUNICATIONS / INFORMATION SERVICES: Chairman Woehrle reported that the district secretary's computer monitor has burned out and a new printer was needed. He also reported that a new computer system was needed for the incoming treasurer.

Motion/Kaplan, 2nd/Nappi: To purchase a new monitor and printer at a total cost not to exceed \$800. Passed 4-0.

Motion Kaplan, 2nd/Nappi: To purchase a new computer system for the district treasurer at a cost not to exceed \$1,000. Passed 4-0.

EMS & EQUIPMENT: Chairman Woehrle reported on the County EMS Council dinner where the 25 year paramedics were recognized, NFD 1 was awarded ALS Agency of the Year, Lt. Breault was awarded EMD Educator of the year, and Dr. Judd Harrington was awarded Physician of the Year. He reported that Chief Battiste made a speech at the dinner while accepting the ALS Agency of the Year award on behalf of the District.

FACILITIES: Chairman Woehrle reported on the changes that were needed for the drainage at River Road and work that was needed at the Balltown Road Station.

Motion/ Kaplan, 2nd/Nappi: To expend an extra \$300 for grading and grounds work at the River Road Station. Passed 4-0.

Motion/Nappi, 2nd/Constantine: To expend up to \$350 to hire Wells Landscaping for grading and seeding the south lawn and repairing the retaining wall by the back fence. Passed 4-0.

Chairman Woehrle reported that there would be a special committee meeting to discuss facilities in July with the date to be announced.

ELECTIONS: No report

PROTECTIVE GEAR & UNIFORMS: No report

SERVICE AWARDS PROGRAM: Commissioner Nappi reported that he would not be able to attend the seminar on Service Awards at the NYSAFC Convention in Syracuse in June. Commissioner Kaplan reported that Jill Murray sent a letter requesting service awards benefit at age 62.

Lt. Lingenfelter reported that he reviewed the 2003 call totals and submitted a corrected call response report that conforms to the Town Law for the Service Award Program.

Motion Kaplan, 2nd/Constantine: To accept the amended SAP list for the year 2003. Passed 4-0.

INSPECTION & INSTALLATION: No report.

REPORT OF THE CHIEFS:

Chief Battiste: Chief Battiste reported that he asked Lt. Breault to have FEMA reassess the grant. FEMA reported that we may be able to purchase Fire Prevention Equipment up to \$50,000 and the District would be responsible for \$5,000.
Motion/Kaplan, 2nd/Constantine: To authorize up to \$5,000 to be used toward a Fire Prevention Equipment Grant of up to \$50,000. Passed 4-0.

Chief Battiste reported that Plymovent recommended that we have \$900 maintenance on the River Road and Balltown Road station systems. He will obtain more information from them.

Chief Colvin: No report.

OLD BUSINESS: Commissioner Woehrle reported on the pavilion. He stated that fascia board needs replacing with aluminum trim. An estimate from Lloyd Hale, who originally built the pavilion, was for \$860.00.

Motion Kaplan, 2nd/Nappi: to hire Lloyd Hale to repair the pavilion at a cost of \$860.00 Passed 4-0.

Secretary Ostrander reported that the new letterhead would be ready any day and the 2003 Board picture would follow when the new letterhead was enlarged for the photo.

NEW BUSINESS: No new business.

PRIVILEGE OF THE FLOOR:

Shane Sweet reported to the Board that he would like to help with the research of Fire Prevention Equipment for the FEMA Grant if a vehicle for transporting the equipment is going to be considered.

Chairman Woehrle presented Treasurer Bell with a plaque from the Board showing their appreciation for her service to the Fire District.

Motion/Kaplan, 2nd/Constantine: To adjourn to executive session at 8:30 p.m. to discuss secretary and treasurer matters as well as a personnel matter and an issue brought to the Board by Chief Battiste.

Chairman Woehrle returned the meeting to Regular Session at 9:40 p.m. .

Motion/Nappi, 2nd/Constantine: That two signatures are required on all district checks exceeding \$5,000.00. Passed 4-0.

Chairman Woehrle noted that the Board would be interviewing candidates for Firefighter/Paramedic on June 29 and 30. The interviewing committee would consist of Chief Battiste, Chairman Woehrle, and Commissioner Kaplan.

Motion Nappi, 2nd/Kaplan: To purchase a small table for the meeting room not to exceed \$100.00. Passed 4-0.

Motion/Nappi, 2nd/Constantine: To adjourn at 9:49 p.m.

➤ **The next Regular Meeting is scheduled for Wednesday, July 14, 2004, at 7:00 p.m.**

Respectfully submitted,

John E. Ostrander III
Fire District Secretary