



DRAFT

**Minutes of Regular Meeting  
May 11, 2005**

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**PRESENT:** Commissioners Barlyn, Constantine, Murray, Nappi, and Chairman Woehrle  
Attorney Hayner, Treasurer Lagan, and Secretary Ostrander  
Also present: Chief Battiste, Chief Colvin, and 1st Assist. Chief Cottrell  
Guests: Capt. Smith, Lt. Lingenfelter, Lt. Congdon, and J. LaGoy.

The Meeting was called to order at 7:07 p.m. under the direction of Chairman Woehrle.

Motion/ Barlyn, 2<sup>nd</sup>/ Murray: The minutes of the April 13, 2005 Regular Meeting be approved as distributed. Passed 5-0.

**CORRESPONDENCE:**

- Letter from G.B.F.Co. notifying the Board that they have voted to add Joshua Colvin of 50 Hillcrest Village, Apt. A2, Niskayuna as a new member at their last meeting.
- Letter from G.B.F.Co. notifying the Board that James Ormsbee, of 2179 Styvesant St. has resigned from the Fire Company.
- Fire and EMS Call Report from the G.B.F.Co. for the month of April.
- April/May Fire District Affairs bulletin.
- Notice from the NY State Comptrollers Office for a teleconference on Monday May 23, 2005.
- Copy of a letter to Lt. Art Breault from Senator Hugh T. Farley, notifying him that he has received final approval for a \$20,000 grant to acquire autopulse-mechanical CPR devices.
- Copy of a memorandum from the NY State Dept. of Health regarding a CME Pilot Program Audit. The memorandum stated that the files and records were found to be in excellent condition and the program was very well managed.
- Notice from Utica Mutual Insurance Group that Claim No. 0001060906 dated 8/11/2004, remains unsettled.
- Copy of the Certified List of promotional eligibles for #77-119, Fire Chief, established 4/19/05.
- Minutes from the Sch'dy County Fire Advisory Board meeting of 4/27/05.
- Copy of a letter to Empire Blue Cross verifying that Anne M. Lagan is Treasurer of the Fire District and the contact person for dental insurance matters.

# DRAFT

## **BILLS:**

- Treasurer Lagan recommends the purchase of a water cooler rather than renting one. She will research this and report back at the next meeting.
- Treasurer Lagan also asked why the Fire District subscribes to the Albany Times Union. Chief Battiste stated that a previous commissioner, Roy Stratton, had it added when he was on the Board. The current Board decided not to renew the Times Union.

Motion/ Nappi, 2nd/ Barlyn: That Bills #2005-236 through 2005-298, totaling \$66,939.93, be paid with the omission of the Times Union newspaper. Passed 5-0.

## **TREASURER'S REPORT:**

- Treasurer Lagan submitted the Financial Report for April 2005.
- There was nothing unusual to report.
- The Nextel phone numbers have been transferred to L. Taft and R. Riehl and they are no longer under the District account. B. Dillon has been making payments.

## **COMMITTEE REPORTS:**

**FINANCE:** No report.

**INSURANCE:** Commissioner Nappi reported that Attorney Hayner has researched the unsettled claim. It is a disputed claim on repairs to the one of the ambulances from last August. He will proceed to clear it up.

**MEDIA RELATIONS:** No report.

**APPARATUS & EQUIPMENT:** 2<sup>nd</sup> Assist. Chief Ostrander reported that the chief's car arrived at the dealer with the wrong seats and they were awaiting the shipment of the correct seats from GM. All other equipment has been installed and as soon as the seats came in, they would change them and ship the car.

**COMMUNICATIONS & INFORMATION SERVICES:** No report.

## **EMS & EQUIPMENT:**

- Chief Battiste reported that Lt. Breault submitted a proposal to purchase the Autopulse equipment with the grant money. He gave four options on how to use the grant with additional funds in order to purchase two Autopulses. Chief Battiste recommended researching the options and report back at the next meeting.
- Chief Battiste also reported that Lt. Breault would like to attend the National EMS Expo for three days at a total cost of \$1,025 plus one 24-hour shift coverage.

Motion/ Constantine, 2<sup>nd</sup>/ Nappi: To allow Lt. Breault to attend the EMS Conference and shift coverage. Passed 5-0.

# DRAFT

## **FACILITIES:**

Chairman Woehrle reported that Capt. Smith and Shane Sweet cleaned up the grounds at the BR station and made repairs.

**ELECTIONS:** No report.

**PROTECTIVE GEAR & UNIFORMS:** No report.

**SERVICE AWARDS PROGRAM:** Secretary Ostrander reported that the Service Award Census for 2004 has been corrected and submitted.

**INSPECTION & INSTALLATION:** No report

## **REPORT OF THE CHIEFS:**

### **Chief Battiste:**

- Chief Battiste submitted the Annual Incident Report for 2004.
- Chief Battiste also reported that fire school is apparently going well for the new firefighters.

### **Chief Colvin:**

- Chief Colvin reported that nothing has come back yet on the License Event Notification Service Program.

### **1<sup>st</sup> Assist. Chief Cottrell:**

- Assist. Chief Cottrell reported that all physicals are completed and he is wrapping up the paperwork.

**OLD BUSINESS:** No Old Business.

## **NEW BUSINESS:**

Commissioner Constantine asked how the three new firefighters would be utilized during probation and wanted to make sure that the hours with the most shortfalls were covered. Chief Battiste stated that they would be assigned to 24-hour shifts.

**Motion /Murray, 2<sup>nd</sup>/ Barlyn: To remove James Ormsbee from the roles. Passed 5-0.**

**Motion/ Murray, 2<sup>nd</sup>/ Constantine: To add Joshua Colvin of 50 Hillcrest Village, Apt. A2, Niskayuna, to the roles. Passed 5-0**

Chairman Woehrle reported that Niska-Day was Saturday, May 21, and asked if any Board members were going to participate. Commissioner Barlyn may be driving his fire truck.

# DRAFT

Chairman Woehrle scheduled the first budget meeting tentatively for Wednesday, June 15<sup>th</sup> at 7:00 PM.

Chairman Woehrle reported that past Chairman of the Board, Paul Schonewolf, is being inaugurated as President of the New York State Association of Fire Chiefs. The G.B.F.Co. is presenting him with something and Chairman Woehrle asked if the Board would like to present a plaque.

Motion /Nappi, 2<sup>nd</sup>/ Constantine: To approve up to \$200.00 for a presentation of a plaque for Paul Schonewolf at the ceremony in Syracuse. Passed 5-0.

2<sup>nd</sup> Assist, Chief Ostrander reported that Capt. Smith and Capt. Fritz would be conducting fire extinguisher training at Schenectady International, Inc. in May. The District charges other commercial business a fee to pay for overtime of the instructors. Since Schenectady International sends personnel from our Fire District to Industrial Fire Schools in Texas and Nevada, 2<sup>nd</sup> Assist. Chief Ostrander asked that the Board waive the fee.

Motion/ Murray, 2<sup>nd</sup>/ Constantine: To allow Capt. Smith and Capt. Fritz to conduct fire extinguisher training at Schenectady International Inc. and not charge S.I.I. a fee for the overtime. Passed 5-0.

**PRIVILEGE OF THE FLOOR:** Jerry LaGoy thanked the Board for his invitation to the Installation Dinner this past January.

Motion/ Barlyn, 2<sup>nd</sup>/ Constantine: To adjourn to Executive Session at 8:22 p.m. for the purpose of discussing land for the new fire station. Passed 5-0.

The meeting was returned to Regular Session at 8:51 p.m. by Chairman Woehrle

Motion/ Nappi, 2<sup>nd</sup>/ Constantine: To adjourn at 8:52 p.m. Passed 5-0.

➤ **The next Regular Meeting is scheduled for Wednesday, June 8, 2005, at 7:00 p.m.**

Respectfully submitted,



John E. Ostrander III  
Fire District Secretary