



DRAFT

**Minutes of Regular Meeting
June 8, 2005**

PRESENT: Commissioners Barlyn, Murray, Nappi, and Chairman Woehrle
Attorney Hayner, Treasurer Lagan, and Secretary Ostrander
Also present: Chief Colvin, 1st Assist. Chief Cottrell, Capt. Smith, Lt.
Lingenfelter, Lt. Congdon, GBFC President Elliott, and J. Sherry.

The Meeting was called to order at 7:01 p.m. under the direction of Chairman Woehrle.

Motion/ Murray, 2nd/ Barlyn: The minutes of the May 11, 2005 Regular Meeting be approved as distributed. Passed 4-0.

CORRESPONDENCE:

- Minutes from the Schenectady County Fire Advisory Board meeting of May 18, 2005.
- Copy of a letter to Chief Battiste from Charles G. Griswold Jr., President and Chief Operating Officer of Schenectady International, Inc. commending Capt. Fritz and Captain Smith for the excellent job teaching fire extinguisher usage to employees at SII.
- Letter from Utica National Insurance Group regarding a Claim on 8/11/04.
- Letter from Glenn Breuer, 2201 Rosendale Road, commending Jim Vena and Bob Smith for their action and sensitivity in transporting his wife to the hospital on April 16th.
- Letter to Attorney Hayner from John F. Barr, Executive Deputy Commissioner regarding Acknowledgement of the Deferred Compensation Model Plan for Employees of the Niskayuna Consolidated Fire District No. 1.
- May 2005 Run Sheet Data from the G.B.F.Co.
- Letter to Chief Battiste from Senator Hugh T. Farley stating that S.2744/A.5636 was held in the Assembly Committee on Local Governments. He has filed a "request out" form to request consideration by the Senate Committee on Local Government.
- Certificate of Liability Insurance for Fire, Rescue, Equipment Training at Town of Colonie Municipal Fire Training Center for 2005.
- Copy of letter to Captain Smith from Kathleen Gansfuss, Director of Recreation, thanking him for a job well done as a primary instructor in a babysitting class for the Town of Niskayuna Recreation Department.

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BILLS:

Motion/ Nappi, 2nd/ Murray: That Bills #2005-299 through 2005-337, totaling \$64,726.41, be paid as presented. Passed 4-0.

TREASURER'S REPORT:

- Treasurer Lagan submitted the Financial Report for May 2005.
- The new pick-up and the new chief's car were purchased in May.
- All of the insurance bills were caught up for the new employees.
- There were no unusual expenses in May.

COMMITTEE REPORTS:

FINANCE: Chairman Woehrle reported that a preliminary budget workshop has been scheduled for Monday, June 20, 2005 at 7:00 pm at the Balltown Road Station.

INSURANCE:

- Commissioner Nappi reported that the Insurance policy bill was in and submitted for payment.
- Commissioner Nappi also reported that he again contacted our insurance agent to clarify the alcohol liability issue. The agent stated that the ISO report was a standard recommendation and a recommendation only. We are covered with our current insurance and our internal policies concerning alcohol.

MEDIA RELATIONS: No report.

APPARATUS & EQUIPMENT:

- Chief Colvin reported that the chief's car was in service and that the radio would be installed shortly.
- Chief Colvin also reported that the new pick-up was in and awaiting the bar light which is on back-order. It also needs to have the radio installed.
- Chairman Woehrle reported that the old Car 428 needed to be declared as surplus. Commissioner Nappi asked what the old pick-up would be used for. Chairman Woehrle recommended that the old pick-up be housed at the River Road Station and be used for cellar pumps, drills, plowing, etc. Commissioner Nappi asked that it not be used for front line duties in the public eye in the District.

Motion/ Nappi, 2nd/ Murray: To keep the 1996 Ford Pick-up as U-421 and the new Chevrolet Pick-up, U-422, would be the primary utility vehicle whenever feasible. Passed 4-0.

Motion/ Nappi, 2nd/ Murray: To declare the old Car 428 as surplus. Passed 4-0.

Secretary Ostrander is to publish a legal notice for sealed bids on the old Chevrolet Caprice. The bids are to be opened at the next regular meeting.

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COMMUNICATIONS & INFORMATION SERVICES:

- Chairman Woehrle reported that the fax machine at the console needed to be replaced. Treasurer Lagan will investigate and take care of it out of the office budget.
- Also the new portable radios for vehicles are in and the new pagers are being programmed.
- Captain Smith reported that there are two portable radios in the budget and that the portable radios in two of the apparatus are unreliable and need to be replaced.

Motion/ Nappi, 2nd/ Barlyn: To purchase two new Motorola portable radios, HT 1250, to replace the unreliable radios at a cost of \$687.50 each and \$200.00 each for chargers if needed. Passed 4-0.

EMS & EQUIPMENT: No Report

FACILITIES: Chairman Woehrle reported that the letters on the sign at the River Road Station would be repaired.

ELECTIONS: No report.

PROTECTIVE GEAR & UNIFORMS: No report.

SERVICE AWARDS PROGRAM: Commissioner Nappi reported that we should go out for quotes to administer the LOSAP and look at our options.

Motion/ Nappi, 2nd/ Murray: To ask for quotes for the LOSAP by the July Meeting. Passed 4-0.

INSPECTION & INSTALLATION: No report

REPORT OF THE CHIEFS:

Chief Colvin: Chief Colvin reported that the chief car and pick-up have been lettered.

1st Assist. Chief Cottrell: No Report

2nd Assist. Chief Ostrander: 2nd Assistant Chief Ostrander, on behalf of the volunteer chiefs, thanked the Board for purchasing the new chief vehicle. He asked the Board if it would approve to re-letter and re-mark the Chevrolet Blazer, Car 428, to match the new Tahoe. The new markings would not only make the vehicles match but they would be reflective to meet the NFPA safety guidelines for emergency vehicles. The quote to remove current markings and re-mark the vehicle was for \$290.00.

Motion/ Nappi, 2nd/ Murray: To letter and mark current Car-428 to match the new Car-429 at a cost of \$290.00. Passed 4-0.

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OLD BUSINESS:

Grant for Autopulse: A new proposal to purchase Autopulse and utilize the grant money was submitted by Lt. Breault.

Motion/ Nappi, 2nd/ Murray: To purchase two (2) Autopulse Systems including six (6) batteries, one (1) charger, two (2) LifeBand 3-Packs, and two (2) carrying cases per the quote at a total cost of \$28,775.00. Passed 4-0.

NEW BUSINESS: No New Business

PRIVILEGE OF THE FLOOR:

- Lt. Lingenfelter reported that the live burn training has been rescheduled to July 18th.
- Capt. Smith noted that Assist. Chief Ostrander and Rob Hahn from Schenectady International did a great job in coordinating and helping with the fire extinguisher training that was conducted at Sch'dy International and thanked them for their help.
- GBFC President Elliott presented the May 2005 call response report for the volunteers.
- J. Sherry asked to have the bills posted with the Regular Meeting Minutes.
- Comm. Nappi noted that the members made a great showing at J. Lagoy's funeral.

Motion/ Nappi, 2nd/ Barlyn: To adjourn to Executive Session at 8:00 p.m. for the purpose of discussing land for the new fire station. Passed 4-0.

Chairman Woehrle returned the meeting to Regular Session at 8:56 p.m.

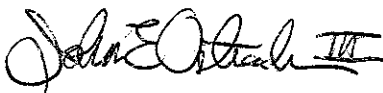
Chairman Woehrle reported that he spoke with David Junkins from Capital District Transportation and he stated that there are no plans to widen Balltown Road for at least the next twenty years.

Motion/ Nappi, 2nd/ Barlyn: To hire L M Associates for professional services to be performed to develop a master plan for the building expansion or replacement of facilities for Fire District #1 at a cost of \$12,000 plus reimbursable expenses. Passed 4-0.

Motion/ Barlyn, 2nd/ Murray: To adjourn at 9:00 p.m. Passed 4-0.

➤ **The next Regular Meeting is scheduled for Wednesday, July 13, 2005, at 7:00 p.m.**

Respectfully submitted,



John E. Ostrander III
Fire District Secretary