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**Minutes of Regular Meeting  
July 13, 2005**

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**PRESENT:** Commissioners Barlyn, Constantine, Nappi, and Chairman Woehrle  
Attorney Hayner, Treasurer Lagan, and Secretary Ostrander  
Also present: Chief Battiste, Chief Colvin, Capt. Fritz, Lt. Lingenfelter, R.  
Tietz, GBFC President Elliott, J. Sherry and J. Bodenstab.

The Meeting was called to order at 7:01 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2<sup>nd</sup>/ Constantine: The minutes of the June 8, 2005 Regular Meeting be approved as distributed. Passed 4-0.

**OPENING OF SEALED BIDS FOR SURPLUS CAR:**

Two Sealed bids were received. The first was from Plotterkill Volunteer Fire Co. for \$800.00. The second was from Justin Bodenstab for \$300.00.

M/ Nappi; 2<sup>nd</sup>/ Barlyn: To accept the bid from Plotterkill Volunteer Fire Co. for the surplus 1994 Chevrolet Caprice in the amount of \$800.00 Passed 4-0.

**CORRESPONDENCE:**

- Minutes from the Schenectady County Fire Advisory Board meeting of June 22, 2005.
- Note of thanks to Capt. Smith from Jane Stein for taking the time to give her children a tour of the fire station.
- Fire and EMS Call report for June from G.B.F.Co.
- Letter from G.B.F.Co. stating that at their July meeting, Andy Backowski of Keyes Ave, has been given a one-year leave of absence.
- Letter from G.B.F.Co. stating that at their July meeting, Lisa Taft of 2081 Baker Ave, has been given a six-month leave of absence.
- Letter from G.B.F.Co. stating that at their July meeting, Joseph Congdon, 1036 Merlin Drive Niskayuna and Robert Agans Jr., 2202 Williams Street Sch'dy 12306, were voted as Fire Company members.
- Letter from G.B.F.Co. stating that at their July meeting, Andrew Dietrich of 1163 Godfrey Lane, has been given a one-year leave of absence.

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- Letter from G.B.F.Co. stating that at their July meeting, Griffin Hafensteiner of 2041 Arkona Court, has been voted as a member to the Fire Company pending completion of a complete physical and drug screening.
- Letter from G.B.F.Co. stating that at their July meeting, Ann Connors of 1145 Millington Rd, has been voted as a member to the Fire Company pending completion of a complete physical and drug screening.
- Letter of thanks from Grant Fullman to Chief Joseph Battiste and the team that responded to his mother, Doris Fullman's cardiac arrest on July 7<sup>th</sup>.
- Letter of thanks from Chief Robert Farstad to Chief Battiste for assisting SFD at the Yates Village fire on July 5<sup>th</sup>.
- Letter of thanks from Michael E. Murphy, Chairman-EMS Committee, NYS AFC to Chief Battiste for his dedication to the NYS AFC and the EMS Committee during FIRE 2005.
- Copy of a letter from Chief Battiste to Chief Farstad of SFD thanking him for agreeing to supply a FAST team for all alarms for Structure Fires within the boundaries of Niskayuna Fire District #1 beginning July 1, 2005.
- Copy of the Dispatch Procedure For Niskayuna Fire District #1 Structure Fire commencing July 1, 2005.
- Certified List of names appearing on the promotional eligible list for #77-123 Fire Captain/Paramedic established on 6/21/2005 from Schenectady County Civil Service Commission.

## **BILLS:**

Motion/ Barlyn, 2nd/ Constantine: That Bills #2005-338 through 2005-396, with the exception of the Town of Niskayuna repayment of taxes bill, (#2005-380), until Attorney Hayner verifies it, totaling \$153,447.83, be paid as presented. Passed 4-0.

## **TREASURER'S REPORT:**

- Treasurer Lagan submitted the Financial Report for June 2005.
- The Workers Comp. and Volunteer Firefighters insurance bills were paid.
- The Nextel payments are up to date with the exception of Lisa Taft. She was authorized to take her number but has not yet done so. Chief Colvin will contact her.
- The WMD Grant money is due to start coming in.

## **COMMITTEE REPORTS:**

**FINANCE:** No report.

## **INSURANCE:**

- Commissioner Nappi reported that the new vehicles have been added to the Insurance policy.

**MEDIA RELATIONS:** No report.

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## **APPARATUS & EQUIPMENT:**

- Chairman Woehrle reported that the new pick-up truck is in service.
- Chief Battiste reported that Truck 405 would be out of service at the end of the month for generator repairs.

**COMMUNICATIONS & INFORMATION SERVICES:** No report.

**EMS & EQUIPMENT:** No Report

**FACILITIES:** Chairman Woehrle reported that the new building committee met with the architect and gave him a list of requirements for a new station. He will work on a design and get back to us.

Commissioner Barlyn stated that he wants to make sure that we select a proper architect for a fire station and that we should request proposals for a design from more than one if possible.

**ELECTIONS:** No report.

**PROTECTIVE GEAR & UNIFORMS:** No report.

**SERVICE AWARDS PROGRAM:** Secretary Ostrander reported that the 2004 member census and individual statements have been received and turned over to Chief Colvin for distribution. He also reported that he has sent letters to VFIS, Penflex and Daly asking for proposals for similar and upgraded LOSAP programs in time for the budget. The three agencies have responded and are putting proposals together.

**INSPECTION & INSTALLATION:** No report.

## **REPORT OF THE CHIEFS:**

**Chief Battiste:** Chief Battiste reported that the gas meter used to check for carbon monoxide and other gases was in need of repair. The cost was around \$1,000 to repair it but a replacement from the same company would be \$1640 with a trade in. The replacement would be easier to use as the designs have improved.

**Motion Nappi, 2<sup>nd</sup>/ Barlyn:** To purchase a new MSA gas meter at a cost of \$1,640 with a trade in of the old meter. Passed 4-0.

Chief Battiste reported that the LENS program charged a fee for running license checks. He stated that our insurance company might already do this without added charges. Commissioner Nappi said that he would check with our insurance company and report back next month.

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Chief Battiste also reported that the Autopulse devices are in. They were used the other day. Chief Battiste would like to submit a press release since they were purchased from a grant from Senator Farley. Commissioner Constantine will get together with Chief Battiste and put a press release together.

**Chief Colvin:** Chief Colvin reported that he is setting up tours of three new fire stations in the area. Thomas Corners on 7/26 at 6:30 pm., Fort Hunter on 7/27 at 7:00 pm and he is attempting to contact Rexford on the same evening as Thomas Corners.

**OLD BUSINESS:** No Old Business

## **NEW BUSINESS:**

Chief Battiste reported that we might be reimbursed for overtime during some recent flooding by FEMA.

Motion/ Constantine, 2<sup>nd</sup>/ Barlyn: To add Ann Connors, 1145 Millington Road to the roles. Passed 4-0.

Motion/ Constantine, 2<sup>nd</sup>/ Barlyn: To add Griffin Hafensteiner, 2041 Arkona Court to the roles. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To adjourn to Executive Session at 7:40 p.m. for the purpose of discussing a personnel matter with Chief Battiste. Passed 4-0.

Chairman Woehrle returned the meeting to Regular Session at 8:05 p.m.

Motion/ Nappi, 2<sup>nd</sup>/ Constantine: To adjourn at 8:05 p.m. Passed 4-0.

➤ **The next Regular Meeting is scheduled for Wednesday, August 10, 2005, at 7:00 p.m.**

Respectfully submitted,



John E. Ostrander III  
Fire District Secretary