



DRAFT

**Minutes of Regular Meeting
March 8, 2006**

PRESENT: Commissioners Barlyn, Constantine, Murray, Nappi and Chairman Woehrle
Attorney Hayner, Treasurer Lagan, and Acting Secretary Versocki.
Also present: Chief Lingenfelter, 1st. Assist. Chief Cottrell, S. Sweet, T.
Congdon, J. Vena, S. Vena, J. Sherry, P. Griffiths and A. Colvin.

The Meeting was called to order at 7:03 p.m. under the direction of Chairman Woehrle.

Motion/ Constantine, 2nd/ Barlyn: To approve the minutes of the February 8th Regular Meeting as distributed. Passed 5-0.

CORRESPONDENCE:

- Letter from NYS Comptrollers Office for live tele-conference training class for Fire District Accountability being held March 16th at 6:30 pm.
- Letter from Schenectady Insurance Company (Graphic Arts Mutual Ins. Co.) stating that in reference to an e-mail and verbal conversation with Chief Lingenfelter, the 1998 Ford Expedition was removed from the policy effective March 2, 2006. Insurance cards were distributed to all other apparatus.
- A letter from John Nicpon, Cub Scout (Webelos) Pack #37 Den 2, thanking Captain Bob Smith and firefighter Scott Briggs for conducting age appropriate first-aid training to his scouts on March 1, 2006.

BILLS:

Motion/ Murray, 2nd/ Constantine: To pay bills #2006-136 through 2006-213, totaling \$119,762.15. Passed 5-0.

Commissioner Nappi asked why the 2006-142 description says "estimate". Treasurer Lagan said that it was because the bill (credit card) is due before the meeting and therefore there will be an interest charge. Commissioner Murray asked if we could change the payment date to be due after our monthly meetings and Treasurer Lagan said that she would make the change.

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Commissioner Nappi asked what the difference was between 2006-145 (truck wash) and 2006-198 (car wash). Chief Lingenfelter said that Captain Smith tried 2 different types. One with wax and one without. Either way we have a stockpile.

TREASURER'S REPORT:

- Treasurer Lagan discussed the Tax Levy Deposit received through February 2006.
- There is concern over the Medical Supplies Budget. With 2 months we have spent 31% of the budget which was raised significantly from the last fiscal years. Chief Lingenfelter attributed this to new protocol updates.
- Discussed Workers Compensation being higher than last year and last year and higher than anticipated. Nappi and Murray will investigate.
- Barlyn asked about budget figures so far. Lagan estimated that 30% of medical supplies, 16.7% salary with Overtime and 23% of overall expenses. Lagan explained that in January pension plan has to be paid for entire year which equates to \$225,000.
- Barlyn suggested that we look at actual figures each quarter to see where we stand throughout the year. Lagan agreed.
- Nappi asked where proceeds from the sold 1998 Expedition go. Anne stated it goes in general fund. Nappi thought it would go to vehicle reserve. Lagan & Murray say if we move it there that's how it will end up there.
- Discussed Nextel Cell phone bill balances. Dale spoke to Taft and although she disagrees with the balance owed, she will pay by next month. With Dillon, Hayner acknowledges that a letter was sent to him c/o Mohawk Ambulance Service. He has not answered the letter therefore the next step is small claims court. Murray suggests that other than people that were issued phones, all others should be required to put down a deposit equal to 1/12 of their bill for 1 year. 1 month of service kept as a deposit.
- MOTION/ Murray; SECOND/ Barlyn: To require a deposit of 1 month payment equal to 12 months of service divided by 12 for each person who has NOT been issued a phone by the district. PASSED 5-0

COMMITTEE REPORTS:

FINANCE: No report.

INSURANCE: No report.

MEDIA RELATIONS: There will be an article in this Sunday, (March 12), Sch'dy Gazette about young firefighters by Kathy Parker. Three of our young firefighters will be featured.

APPARATUS & EQUIPMENT: No report.

COMMUNICATIONS & INFORMATION SERVICES: The minutes have been updated on the web page and J. Ostrander is working to update the rest of the page.

EMS & EQUIPMENT: No report.

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FACILITIES: Chief Lingenfelter reported that he has the list of repairs needed to our buildings from the inspection. Chairman Woehrle reported that he sent in a request for an energy audit for NYS ERDA. There is a \$400 charge for this audit.

MOTION/ Murray, SECOND/ Nappi: To spend \$400 for the energy audit. Passed 5-0.

ELECTIONS: No report.

PROTECTIVE GEAR & UNIFORMS: Commissioner Barlyn reported that 2nd Assist. Chief Ostrander requests that Company uniforms be updated. This includes short and long sleeve shirts and alterations from Rosen's. The shirts will cost \$1,440.

MOTION/ Barlyn, SECOND/ Nappi: To spend up to the budgeted amount of \$3,000 for fire company uniforms and alterations. Passed. 5-0.

SERVICE AWARDS PROGRAM: The service award points have been posted. S. Vena asked permission from the floor to protest fire company service awards. Steve stated that he researched call percentages using his calls as an example and found that for a 12 month period for River Rd. sheets and 8 month period for Balltown Rd. Sheets (4 months could not be located) that what was reported and what was recorded were inaccurate. He feels that because of an absence of a Fire Company Records Officer for most of 2005 that calls were not recorded or tallied correctly.

Commissioner Barlyn asked how this can be corrected for 2006. Steve mentioned that our records officer is back in service. Barlyn suggested that with an administrative change perhaps we can resolve old issues.

Commissioner Murray commented that he thought that the service award problems were resolved. Apparently they are not.

Chief Lingenfelter protested that this issue was never discussed through the chain of command and that this discussion is not appropriate at this time. Dale also said that it was unfair to wait until the end of the year to bring attention to the percentages. Steve replied that he THOUGHT everything was ok until the final awards were posted. The Commissioners agreed to postpone the final listing until our next meeting.

INSPECTION & INSTALLATION: No report.

NEW FIRE STATION: We hired an architect firm Pacheco Ross. We will review the project contract on Tuesday May 23rd and the architect will be working on the referendum contract as well. Commissioner Barlyn mentioned a possible sale of the Grigg's property (next door) to add to our lot size. Every avenue should be pursued.

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REPORT OF THE CHIEFS:

Chief Lingenfelter:

- In addition to the Young Firefighter's article in the Sch'dy Gazette there was a brief mention of the wind storm on Feb 18, 19. I want to thank those who helped out. You went above and beyond.
- I have spoken with The County about servicing our apparatus and apparently they are working on Sch'dy Fire apparatus and are overloaded. They also do not do DOT inspections.
Nappi – How about other County Facilities like Colonie etc.
Barlyn – Albany MAC does a great deal of front end work and reasonable. Should contact them. They do Colonie School Buses and are DOT certified.
- Firefighter Sweet is back to full duty as of March 3rd.
- Discussed temporarily hiring a trained firefighter who can fill in for 5 months which would save \$3,000 per month in OT costs.

OLD BUSINESS: Dale -Letter was sent to Riemenschneider on 17 February about his status. Have not heard a reply as of yet.

Commissioner Nappi discussed lowering driving standards to 18 minimum and raising older standard as well. Chief Lingenfelter – Check with insurance company and national age requirements.

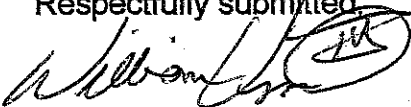
NEW BUSINESS: Chairman Woehrle reported that the building committee picked the right firm for the job. Let's keep up with any and all options from the beginning of the project until the end.

PRIVILEGE OF THE FLOOR: S. Sweet – Asked about what to do about missing W-2 form for tax return. Anne Lagan told Shane she is working on the payroll and just add Nov and Dec salaries together for a final. Shane is concerned about the missing W-2. You have until April 15th to file. Anne will get it for him or write one out.

MOTION/ Nappi, SECOND/ Constantine: To adjourn at 8:12 p.m. Passed 5-0.

➤ **The next Regular Meeting is scheduled for Wednesday, April 12, 2006, at 7:00 p.m.**

Respectfully submitted,



William Versocki III
Acting Secretary