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**Minutes of Regular Meeting  
June 14, 2006**

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**PRESENT:** Commissioners Barlyn, Murray, Nappi and Chairman Woehrle  
Attorney Hayner, Treasurer Lagan, and Secretary Ostrander.  
Also present: Chief Lingenfelter and Chief Colvin along with several guests.

The Meeting was called to order at 7:05 p.m. under the direction of Chairman Woehrle.

Motion/ Murray, 2<sup>nd</sup>/ Barlyn: To approve the minutes of the May 10<sup>th</sup> Regular Meeting as distributed. Passed 4-0.

**CORRESPONDENCE:**

- Letter from Grand Boulevard Fire Co. stating that at Andrew Dietrich of 1163 Godfrey Lane has not contacted the fire company after a one-year leave of absence and is automatically considered resigned from the Fire Co. and should be dropped from the roles.
- Letter from Grand Boulevard Fire Co. stating that at Derek Fraley 1134 Highland Park Rd. has been voted out of the fire company due to lack of participation during his probationary period.
- Letter from Rose Watroba, RN Stroke Coordinator, Ellis Stroke Center acknowledging and commending the excellent triage, accurate patient evaluation and timely transportation of a stroke patient provided by Captain Smith, Patrick Griffiths, Dave Dietrich at an EMS call on May 15, 2006.
- Notice from The Association of Fire Districts of the Capital Area of the next meeting and a copy of their Constitution and Bylaws.

**BILLS:**

Motion/ Murray, 2<sup>nd</sup>/ Barlyn: To pay bills #2006-319 through 2006-386, totaling \$57,859.57. Passed 4-0.

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## **TREASURER'S REPORT:**

- Treasurer Lagan presented the Financial Report for May 2006.
- 42% of the year has passed with 49% of the budget spent. This includes many large one time payments that were made early in the year.
- The overtime budget is at about 45% of budget to date.
- Nextel – Individual advanced payments have been made.

## **COMMITTEE REPORTS:**

**FINANCE:** Commissioner Murray reported that the monthly overtime updates are no longer needed.

**INSURANCE:** Commissioner Nappi reported that the Annual Report from Fire District Mutual has been received.

**MEDIA RELATIONS:** Chairman Woehrle reported that there was an article in the Times Union about the recent promotions.

**APPARATUS & EQUIPMENT:** No report.

**COMMUNICATIONS & INFORMATION SERVICES:** There will be a meeting with Chief Lingenfelter, Chairman Woehrle and Secretary Ostrander to further update the web page as well as update the District Rules and Regulations on June 22 at 7:30 pm.

**EMS & EQUIPMENT:** No report.

**FACILITIES:** Chairman Woehrle reported that the doorbell has been installed at the Balltown Road Station. The doors in the recreation area will be installed in July. The energy audit report has not been completed as there is some information still needed. The exercise room policy will be posted at both stations.

**ELECTIONS:** No report.

**PROTECTIVE GEAR & UNIFORMS:** Chief Lingenfelter reported that a couple of the newer members are in need of turnout gear.

**SERVICE AWARDS PROGRAM:** Secretary Ostrander reported that the Service Award Program points for some of the members who passed entitlement age is being researched.

**INSPECTION & INSTALLATION:** No report.

## **NEW FIRE STATION:**

Chairman Woehrle reported that the new building program has been presented to all members. A couple of small issues of storage areas will be addressed. The next committee meeting is on 6/15/06.

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## REPORT OF THE CHIEFS:

**Chief Lingenfelter:** Chief Lingenfelter submitted a monthly report to the Board

- One of the ambulances was repaired at Walter's Auto Body to correct a problem that Metro could not identify. It is recommended that the fire district approve the preventive maintenance and routine repair of ambulances be completed by Walter's Auto Body Inc.
- Requests authorization to enroll in the License Event Notification System program at no cost to the District.
- The problems with the Zoll monitors have been resolved. Zoll added a one-year warrantee.
- The two Auto-pulse units are in need of upgrading to comply with the 2005 AHA CPR standards. The total cost is \$390.00.
- Firefighter Lessis has successfully completed his CPAT last Friday in Utica.
- The Epi/Albuterol program has been initiated for BLS responders. All BLS personnel have been trained and equipment is now in service.

## **Chief Colvin:**

- In the past month there were two fires. One on Van Antwerp Road and one at Williams Auto Parts. Chief Colvin has received much positive feedback on the way the fires were handled.
- Adam Colvin has passed his paramedic course.

## **Assist. Chief Ostrander:**

- Assist. Chief Ostrander attended the Schenectady County Legislature press conference where they announced the Volunteer Firefighter Support Act of 2006. The program is designed to aid in the recruitment of new firefighters as well as to retain current members.
- The Grand Boulevard Fire Company is going to conduct a survey with its members to find out answers to some of the attendance problems as well as other issues. They are looking into some sort of way to reward a firefighter of the month for call attendance of other outstanding service.

## **NEW BUSINESS:**

Motion / Nappi, 2<sup>nd</sup> / Barlyn: To subscribe to the LENS program. Passed 4-0

Motion / Nappi, 2<sup>nd</sup> / Barlyn: To authorize the Chief to have repairs done to the ambulances at Walter's Auto Body, Inc. Passed 4-0.

Motion / Barlyn, 2<sup>nd</sup> / Murray: To upgrade the two Auto-pulse units at a total cost of \$390.00. Passed 4-0.

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Motion / Nappi, 2<sup>nd</sup> / Barlyn: To remove Derek Fraley from the roles. Passed 4-0.

Motion / Murray, 2<sup>nd</sup> / Barlyn: To remove Andrew Dietrich from the roles. Passed 4-0.

**PRIVILEGE OF THE FLOOR:** Jim Sherry said that he has not seen a list of bills posted with the minutes. Secretary Ostrander noted that the list was merely for the Board to review and was not a part of the minutes. Attorney Hayner stated that the list could be posted.

Motion/ Murray, 2<sup>nd</sup>/ Nappi: To adjourn to Executive Session at 7:41 p.m. to discuss the purchase of land and a personnel matter for one of the volunteers. Passed 4-0.

Chairman Woehrle returned the meeting to Regular Session at 8:02 p.m.

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To authorize Chairman Woehrle to submit a purchase offer for 1073 Balltown Road subject to permissive referendum and confirmation of a final negotiated purchase offer in the amount of \$130,000 by the Board of Commissioners. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup> / Barlyn: To pay Carpico \$300 for the appraisal of 1073 Balltown Road. Passed 4-0.

Motion/ Murray, 2<sup>nd</sup> / Nappi: To adjourn at 8:04 p.m. Passed 4-0.

➤ **The next Regular Meeting is scheduled for Wednesday, July 12, 2006, at 7:00 p.m.**

Respectfully submitted,



John E. Ostrander III  
Secretary