



Minutes of Annual Organizational Meeting January 3, 2007

PRESENT: Commissioners: Barlyn, Constantine, Woehrle, Murray and Nappi
Treasurer Hudy, Secretary Ostrander, Chief Lingenfelter and several guests.

Treasurer Hudy called the meeting to order at 5:00 p.m.

Motion/ Nappi 2nd/ Barlyn: To appoint Commissioner Woehrle as Chairman of the Board for 2007.
Passed 4-0, Abstain-1.

Chairman Woehrle continued the meeting.

Motion/ Barlyn, 2nd/ Constantine: To appoint Commissioner Murray as Vice Chairman for 2007.
Passed 4-0, Abstain-1.

Motion/ Nappi, 2nd/ Constantine: To appoint Wendy A. Hudy as Treasurer for 2007. Passed 5-0.

Motion/ Nappi, 2nd/Barlyn: To appoint Anne M. Lagan as Deputy Treasurer for 2007. Passed 5-0.

Motion/ Barlyn, 2nd/ Nappi: To appoint John E. Ostrander III as Secretary for 2007. Passed 5-0.

Motion/ Nappi, 2nd/ Murray: To appoint Thomas B. Hayner as Fire District Attorney for 2007.
Passed 5-0.

Motion/ Nappi, 2nd/ Barlyn: To appoint Dr. Heidi DeBlock as Medical Director for 2007. Passed 5-0.

Motion/ Constantine, 2nd/ Barlyn: To appoint Peter Barber as Fire District Photographer for 2007.
Passed 5-0.

Motion/ Nappi, 2nd/ Barlyn: To appoint the Chairman / Career Chief as Non Emergency Incident
Media Relations. Passed 5-0.

Motion/ Barlyn, 2nd/ Nappi: To appoint: John E. Ostrander III – Chief; Lawrence W. Cottrell – 1st
Assistant Chief; and leave the 2nd Assistant Chief position open for 2007. Passed 5-0.

Motion/ Nappi, 2nd/ Barlyn: That pay increases granted relative to the year 2007 be effective January 1, 2007. Passed 5-0.

Motion/ Barlyn, 2nd/ Constantine: To set the salaries of the Treasurer, Secretary, Attorney, and Photographer as established in the budget for 2007. Passed 5-0.

Motion/ Nappi, 2nd/ Constantine: The Daily Gazette is the Fire District's official newspaper for 2007. Passed 5-0

Motion/ Barlyn, 2nd/ Nappi: That the Treasurer be authorized to pay regular monthly District bills, (electric, gas, local and long distance phone service, payroll service, Blue Cross Health and Dental Insurance), without individual prior approval. Passed 5-0.

Motion/ Nappi, 2nd/ Barlyn: That the Treasurer be given permission to submit the Annual Report to the Board at the same time the report is submitted to New York State (No later than March 1, 2007). Passed 5-0.

Motion/ Constantine, 2nd/ Barlyn: That the Treasurer and Deputy Treasurer be covered by insurance bond to the maximum level of coverage. Passed 5-0.

Motion/ Nappi, 2nd/ Barlyn: That the District continue its membership in the New York State Association of Fire Districts and the Association of Fire Districts of the Capital District for the year 2007. Passed 5-0.

Motion/ Barlyn, 2nd/ Nappi: That TD Banknorth is designated as the District's official bank depository for 2007. Passed 5-0.

Motion/ Nappi, 2nd/ Barlyn: That the current IRS rate per mile, (48.5 cents / mile as of 1/1/07), be paid for private vehicles in lieu of using district vehicles for schools, conferences and any other approved district business. Passed 5-0.

Motion/ Barlyn, 2nd/ Nappi: To authorize the Election Committee and Secretary to appoint the Board of Elections for the Annual Fire District Election or Special District Elections as per Town Law. Passed 5-0.

Motion, Nappi, 2nd/ Barlyn: To re-approve the following District policies and procedures: Purchasing Policy; Purchasing Procedure; Exercise Room Policy; Media Policy; Chief Vehicle Policy. Passed 5-0.

Motion/ Nappi, 2nd/ Barlyn: To set the 2nd Wednesday of each month at 7:00 p.m. for the Regular Business Meetings. Passed 5-0.

Motion/ Barlyn, 2nd/ Nappi: To authorize Chief Lingenfelter and Chief Ostrander to purchase Personal Protective Equipment as needed within the budget. Passed 5-0.

Motion/ Constantine, 2nd/ Murray: To adjourn to Executive Session at 5:10 p.m.

The Meeting returned to Regular Session at 5:42 p.m.

Motion/ Nappi, 2nd/ Barlyn: To promote Lieutenant Arthur Breault to Captain, effective January 4, 2007 with a probationary period as required by Civil Service:

Commissioner Robert Murray – Yes
Commissioner Thomas Nappi – Yes
Commissioner Lyle Barlyn – Yes
Commissioner Thomas Constantine – Yes
Commissioner Edward Woehrle – Yes
The resolution passed 5 to 0.

Motion/ Nappi, 2nd/ Barlyn: To promote Firefighter William Sims to Lieutenant, effective January 4, 2007 with a probationary period as required by Civil Service:

Commissioner Robert Murray – Yes
Commissioner Thomas Nappi – Yes
Commissioner Lyle Barlyn – Yes
Commissioner Thomas Constantine – Yes
Commissioner Edward Woehrle – Yes
The resolution passed 5 to 0.

Treasurer Hudy reported that District property needs to be inventoried prior to the audit. The inventory should be completed by January 19th.

Motion/ Nappi, 2nd/ Barlyn: To adjourn at 5:47 p.m. Passed 5-0

Respectfully submitted,



John E. Ostrander III
District Secretary