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**Minutes of Regular Meeting  
June 13, 2007**

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**PRESENT:** Commissioners Constantine, Murray, Nappi, and Chairman Woehrle  
Attorney Hayner, Treasurer Hudy and Secretary Ostrander.  
Also present: Chief Lingenfelter, Assist. Chief Cottrell, and several guests.

The Meeting was called to order at 7:02 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2<sup>nd</sup>/ Constantine: To approve the minutes of the May 9, 2007 Regular Meeting.  
Passed 4-0.

**CORRESPONDENCE:**

- A note of thanks from Kalin Kochner of Van Rensselear Dr. for making their Birthday so special.
- A letter of thanks from Priscilla Brightly of Regent St. for pumping out her basement in April.
- A note of thanks from Yolanda and David Griffin of Van Antwerp Rd. for ambulance service in May.
- A letter to Firefighter/Paramedic John Baker from Kathleen Gansfuss, Director of Recreation, thanking him for a job well done instructing for their babysitting course.
- A letter of notification from Alexander Traina that he has changed his address to Christian Ct, Niskayuna, 12309 effective May 1, 2007.

**PRIVILEGE OF THE FLOOR:** No one spoke.

**BILLS:**

Motion/ Nappi, 2<sup>nd</sup>/ Constantine: To pay bills #2007-230 through 2007-288, totaling \$124,660.49. Passed 4-0.

**TREASURER'S REPORT:**

- Treasurer Hudy submitted the Financial Report for May 2007.
- There is nothing unusual to report.
- The Nextel balances are paid up.

# DRAFT

## **COMMITTEE REPORTS:**

**FINANCE:** No report.

**INSURANCE:** No report.

**MEDIA RELATIONS:** There were articles in The Gazette and also in The Spotlight announcing our Emergency Medical Service Award for Schenectady County Advanced Life Support Agency of the Year.

**APPARATUS & EQUIPMENT:** No report.

**COMMUNICATIONS & INFORMATION SERVICES:** No report.

**EMS & EQUIPMENT:** No report.

## **FACILITIES:**

- Chairman Woehrle reported that the shrubs outside of the Balltown Road station and the house next door have been cleared away.
- Commissioner Nappi again recommends that electric eyes be installed on the outside lights and flagpole at the River Road station. He stated that the current timer is out of sync due to the power outages. The lighting at the River Road station will be repaired by the next meeting.

## **PROTECTIVE GEAR & UNIFORMS:**

Chief Lingenfelter reported that we would be replacing hoods gloves and boots that were identified in equipment inspections.

**ELECTIONS:** No report.

**SERVICE AWARDS PROGRAM:** Secretary Ostrander reported that he has received all of the information back on the Service Award pay-offs. He has prepared cover letters for the individuals and will be sending forms tomorrow from the insurance company as well as the District release forms to be signed. He will forward the signed paperwork to the insurance company as it comes back in. He also has the individual statements for the members and is in the process of distributing the statements.

**INSPECTION & INSTALLATION:** No report.

## **REPORT OF THE CHIEFS:**

### **Chief Lingenfelter:**

- Firefighter/paramedic Alex Traina started on June 1<sup>st</sup>. He has been scheduled to day shift for orientation and will be assigned to shift 2 effective June 17<sup>th</sup>.
- Probationary reports for Captain Breault and Lieutenant Sims are due to Civil Service on June 20<sup>th</sup>. They have both satisfactorily completed their probationary requirements and he recommends that they be retained in their present positions.

# DRAFT

- Twenty-two 30 minute SCBA cylinders have been removed from service. They have reached the end of their service life based on federal regulations. Request the twenty-two SCBA cylinders be declared surplus for disposal.
- On May 22, 2007, Niskayuna Fire District No.1 was awarded the Advanced Life Support Emergency Medical Service Agency of the Year by Schenectady County.
- Chief Lingenfelter thanks the members who spent much of their Niska-Day supporting the department's operations.
- Chief Lingenfelter requests authorization to attend along with Chief Ostrander and Commissioner Barlyn, the New York State Fire Chiefs Conference in Lake George being held from June 14-16, 2007. The total registration costs are \$165.00.

## **Chief Ostrander:**

- Chief Ostrander reported that he and Chief Lingenfelter were investigating vests to place in apparatus that members could wear to increase road side visibility when turn out gear was not needed. The vests cost around \$40 a piece, are made of cloth mesh, and are compliant with the new ANSI and OSHA standards for visibility.

**Assistant Chief Cottrell:** No report.

**Report of the Niskayuna Permanent Fireman's Association:** No report.

**Report of the Grand Boulevard Fire Company:** No report.

## **OLD BUSINESS:**

Cell phones – Treasurer Hudy has received quotes from Cingular and Verizon. Cingular has the best package and the most durable phone. We need to know the exact number of phones to receive exact quotes.

Web Page – Secretary Ostrander reported that he has not yet obtained other quotes for our web page service.

EMS Committee – Commissioner Murray reported that he drafted an announcement letter for a public hearing. He received feedback from committee members and postponed the meeting. He would like to reconvene the committee and re-hash some of the issues. Also the web page needs to post all of the EMS awards.

Status of 900 numbers on ambulances – Chief Lingenfelter reported that there is no rush from the County to make the changes.

Sign at River Road Station – The changes have been made to the River Road sign at a much lower cost than originally quoted.

# DRAFT

## **NEW BUSINESS:**

Motion/ Murray, 2<sup>nd</sup>/ Constantine: To authorize the Treasurer to reimburse the Nextel deposits. Passed 4-0.

Motion/ Murray, 2<sup>nd</sup>/Constantine: To purchase six 45-minute SCBA cylinders at a State Contract price of \$823 each totaling \$4938.00. Passed 4-0.

Motion/ Constantine, 2<sup>nd</sup>/ Nappi: To declare twenty-two SCBA cylinders as surplus for disposal. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Constantine: To authorize Chief Lingenfelter, Chief Ostrander, Commissioner Barlyn and ten individual day passes for the NYSAFC Conference in Lake George at a cost of up to \$315.00 Passed 4-0.

Motion Murray, 2<sup>nd</sup>/ Nappi: To turn down the proposal from Mohawk Ambulance Service to transport patients for Niskayuna Fire District No.1.

Commissioner Constantine - Yes

Commissioner Murray - Yes

Commissioner Nappi - Yes

Chairman Woehrle - Yes

Commissioner Barlyn - Absent

Passed 4-0

Chairman Woehrle announced that an Anti-harassment Policy has been developed for the District. It is currently being fine tuned and should be ready for adoption at the next meeting.

## **Any Additional Business to come before the Board:**

No additional business was brought to The Board.

Motion/ Murray, 2<sup>nd</sup>/ Nappi: To adjourn to Executive Session at 8:00 p.m. to discuss probationary officer status and a Board personnel matter.

Passed 4-0.

Commissioner Barlyn arrived during Executive Session.

The meeting was returned to Regular Session at 8:54 pm.

Motion/ Constantine, 2<sup>nd</sup>/ Murray: Lieutenant Sims has successfully completed his probationary period and is made permanent Lieutenant effective June 13, 2007.

Commissioner Barlyn – Yes

Commissioner Constantine - Yes

Commissioner Murray – Yes

Commissioner Nappi – Yes

Commissioner Woehrle – Yes

Passed 5-0

# DRAFT

Motion/ Murray, 2<sup>nd</sup>/ Barlyn: Captain Breault has successfully completed his probationary period and is made permanent Captain effective June 13, 2007.

Commissioner Barlyn – Yes

Commissioner Constantine - Yes

Commissioner Murray – Yes

Commissioner Nappi – Yes

Commissioner Woehrle – Yes

Passed 5-0

Motion /Nappi, 2<sup>nd</sup>/ Constantine: To adjourn at 8:57 p.m. Passed 5-0.

➤ **The next Regular Meeting is Wednesday, July 11, 2007, at 7:00 p.m.**

Respectfully submitted,



John E. Ostrander III  
Secretary