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## Minutes of Regular Meeting August 8, 2007

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**PRESENT:** Commissioners Murray, Nappi, and Chairman Woehrle  
Attorney Hayner and Secretary Ostrander.  
Also present: Chief Lingenfelter and several guests.

The Meeting was called to order at 7:01 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To approve the minutes of the July 11, 2007 Regular Meeting.  
Passed 3-0.

### **CORRESPONDENCE:**

- Letter from the Grand Boulevard Fire Company stating that at their June 11, 2007 meeting, Mark Felpel requested and was granted a six-month leave of absence.
- Letter from Ellis Stroke Center regarding a call on June 21, 2007, commending the excellent triage, accurate patient evaluation, and timely transportation provided by Paramedics Gregg Pelliccia and Ted Congdon.
- Letter from the Ellis Hospital Foundation to Chief Lingenfelter, thanking him for our help at the 2007 Ellis Hospital Skins Game.
- Notice from the Office of the State Comptroller of a Fire District Management Teleconference on 9/6/07 at 6:30 pm.
- Fire District Affairs Bulletin for July – August 2007

Commissioner Barlyn arrived at 7:07 pm.

### **PRIVILEGE OF THE FLOOR:**

Robert J. Coan, a district resident from Ruffner Road, thanked the members of The Board for their time, effort and business skills that they provide to and for the district. He then read a prepared statement of items that he believes should be included in the Fire District Minutes and items that he believes The Board of Fire Commissioners should be discussing. Copies of his statements were distributed to the Board.

David Pacheco, a district resident from Dean Street, commended The Board for the job they do for the taxpayers and also stated that the firefighters should be commended for the services they provide. In his opinion, they are worth every penny.

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## **BILLS:**

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To pay bills #2007-343 through 2007-388 totaling \$48,388.05.  
Passed 4-0.

## **TREASURER'S REPORT:**

- There was no Treasurer's report due to an illness. Chief Lingenfelter reported on the investigation of new cellular phones. There is still one option that is being investigated.

## **COMMITTEE REPORTS:**

### **FINANCE:**

- Commissioner Murray reported that the preliminary budget work has been started.

**INSURANCE:** No report.

**MEDIA RELATIONS:** No report.

### **APPARATUS & EQUIPMENT:**

- Chief Lingenfelter reported that preventive maintenance was done on Truck 405. The ambulances have been re-numbered. U-422 has new tires and needs brakes. U-422 is near the end of its life and he will be investigating replacement costs.
- Chief Lingenfelter also reported that he is drafting a schedule for apparatus replacement.

### **COMMUNICATIONS & INFORMATION SERVICES:**

Chairman Woehrle reported that the e-mail links to the web page have been removed. Newkey is beginning work on the new web page.

### **EMS & EQUIPMENT:**

- Commissioner Murray reported that he would like to have an EMS Committee meeting within the next couple of weeks to discuss a path forward. The meeting was set for August 14<sup>th</sup> at 7:00 pm.
- Chief Lingenfelter reported that the Narcotics Protocols were near completion.

### **FACILITIES:**

- Commissioner Nappi reported that someone would be looking at the Plymovent motor to find a replacement.
- The River Road air conditioning unit is not working properly.

**ELECTIONS:** No report.

**PROTECTIVE GEAR & UNIFORMS:** No report.

**SERVICE AWARDS PROGRAM:** Secretary Ostrander reported that the Service Award payouts were submitted and most have been received. He also reported that he is establishing a database for addresses of past members who have moved out of the area. Chairman Woehrle thanked Secretary Ostrander for his work on the Service Awards program.

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**INSPECTION & INSTALLATION:** No report.

## **REPORT OF THE CHIEFS:**

### **Chief Lingenfelter:**

- Firefighter Sweet has returned to duty as of August 1, 2007.
- Firefighter Lessis has received his basic training certification from NYS OFPC and has successfully completed 15 months of probationary service. As his Civil Service probationary report is due on the 29<sup>th</sup> of August, I am requesting board approval to retain Firefighter/Paramedic Lessis as a Firefighter/Paramedic with Niskayuna Fire District No.1.
- Request authorization for Firefighter/Paramedic Traina to attend the Firefighter Recruit Training Program at Utica from August 20<sup>th</sup>, 2007 thru November 29<sup>th</sup>, 2007 at a cost of \$2,670 for the 14 week program.
- Request authorization for Lieutenant Sims to attend the First Line Supervisor's Training Program in New York City from August 20<sup>th</sup>, 2007 thru September 14<sup>th</sup>, 2007.
- Firefighter/ EMT Josh Colvin has requested coverage of his paramedic school tuition at Hudson Valley Community College. Pursuant to EMS Training tuition policy, I am requesting that the District pay for Firefighter/EMT Colvin's paramedic training costs pending receipt of a signed Tuition Policy Agreement.
- The Plymovent control box was installed at River Road at which time it was determined by the electrician that the motor was defective as well. Authorization is required to have the Plymovent motor replaced at a cost not to exceed \$3,500.
- Dave Wood, a Niskayuna Fire District No.2 member, will be completing his paramedic internship with us starting this month through HVCC. A Certificate of insurance from HVCC for the program is in place.
- The NPFA would like to conduct its annual Boot Drive for MDA in August.
- Niskayuna Fire District no. 1 was awarded a REMO Certificate of Commendation for a Cardiac Arrest Reversal on June 11<sup>th</sup>, 2007. Also receiving commendation were myself, Lt. James Vena, FF/P Joe Congdon, FF/P Emmanuel Lessis, and Volunteer Lieutenant/EMT Paramedic Intern Nick Persons.
- Chief Lingenfelter also requested approval for a polo shirt embroidered with a logo to be used as a warm weather duty uniform for the career department. The shirts are \$39 each and the material is NFPA compliant for use as a uniform shirt.

### **Chief Ostrander:**

- Chief Ostrander reported on his investigation of non-resident volunteer members. His interpretation of the Town Law is that it covers active volunteer members. At this time, 77% of the active volunteer members are District residents and the law requires at least 55%.
- Chief Ostrander also reported that most volunteers have completed their yearly OSHA Training requirement in the first 6 months of the year. He will be posting a spreadsheet of member OSHA credits.

**Report of the Niskayuna Permanent Fireman's Association:** No report

**Report of the Grand Boulevard Fire Company:** No report.

**OLD BUSINESS:** No Old Business

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## **NEW BUSINESS:**

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To authorize up to \$3,500 to repair the Plymovent system. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To allow the NPFA to participate in the Muscular Dystrophy Association Boot Drive. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To approve a 6 mo. leave of absence for Mark Felpel. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To retain Firefighter/Paramedic Lessis as permanent Firefighter/Paramedic with Niskayuna Fire District No.1. Passed 4-0.

Motion/ Murray, 2<sup>nd</sup>/ Nappi: To send Alexander Traina to the Firefighter Recruit Training program in Utica for 14 weeks at a cost of \$2,670. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To send Lt. Sims to First Line Supervisor's Training in NYC. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To cover tuition for Josh Colvin to attend HVCC for A-EMT/Paramedic. Passed 4-0.

Motion Nappi, 2<sup>nd</sup>/ Murray: To approve the new shirts and design for the career staff and purchase as the budget allows, not to exceed \$1,200. Passed 4-0.

## **Any Additional Business to come before the Board:**

- Lt. J. Vena asked if approval was needed to talk to the media for publicity for the MDA Boot Drive. The Board stated that Chief Lingenfelter is authorized to approve the media relations for this type of event.
- Firefighter/Paramedic Lessis thanked the Board for approving his permanent status.
- Commissioner Barlyn stated that he has some issues with donations going for medical research.

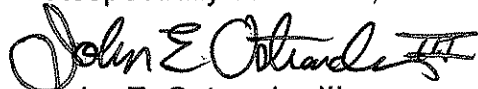
Motion/ Nappi, 2<sup>nd</sup>/ Murray: To adjourn to Executive Session at the request of Firefighter/Paramedic Tietz to discuss a personal matter at 8:05 pm. Passed 4-0.

The meeting was returned to Regular Session at 8:28 pm by Chairman Woehrle.

Motion /Barlyn, 2<sup>nd</sup>/ Murray: To adjourn at 8:29 p.m. Passed 4-0.

- **The next Regular Meeting is Wednesday, September 12, 2007, at 7:00 p.m.**

Respectfully submitted,

  
John E. Ostrander III  
Secretary