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**Minutes of Regular Meeting  
September 12, 2007**

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**PRESENT:** Commissioners Barlyn, Constantine, Nappi, and Chairman Woehrle  
Attorney Hayner, Treasurer Hudy, and Secretary Ostrander.  
Also present: Chief Lingenfelter and several guests.

The Meeting was called to order at 7:10 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To approve the minutes of the August 8, 2007 Regular Meeting.  
Passed 4-0.

**CORRESPONDENCE:**

- Letter from the Grand Boulevard Fire Company stating that at their August 13, 2007 meeting, Justin Bodestab, of 2208 Story Avenue, resigned as a member.
- Letter from the Grand Boulevard Fire Company stating that at their August 13, 2007 meeting, career firefighter/paramedics Gregg Pelliccia and Alex Traina were voted in as members.
- Letter from the Grand Boulevard Fire Company stating that at their September 10, 2007 meeting, Daniel Siler, of 1133 Ardsley Road was voted in as a new member.
- Letter from Alex Traina notifying the Board of his recent marriage to Andrea Searle on July 17<sup>th</sup>, 2007.
- Letter from Kathleen A. Nowak, Director-Disability Services, New York State and Local Police and Fire Retirement System, stating that the application for Accidental Disability Retirement for David R. Riemenschneider has been denied.
- Letter from the New York State Department of State, notifying of a Shared Municipal Service Incentive Grant Program with a local workshop on October 4, 2007 in Albany.
- A letter from Albany Law School, with an invitation to the Shared Municipal Services Incentive workshop in Albany.
- Fire District Affairs Bulletin for September 2007.

**PRIVILEGE OF THE FLOOR:** No one spoke from the floor.

**BILLS:**

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To pay bills #2007-389 through 2007-444 totaling \$69,037.00.  
Passed 4-0.

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## **TREASURER'S REPORT:**

- Treasurer Hudy submitted the August 31, 2007 financial report.
- Year to date we are above budget.
- The office supplies line of the budget looks off because the Grant expenditures have been used in that slot, but office supply expenditures are OK.
- Overtime is in line with the budget to date.
- The health insurance premium is projected to increase by 14% next year and we should investigate our options.

## **COMMITTEE REPORTS:**

### **FINANCE:**

- The draft budget is being worked on.
- There will be a budget workshop on September 17<sup>th</sup> at 7:30 pm at the Balltown Road Station.

**INSURANCE:** No report.

**MEDIA RELATIONS:** No report.

### **APPARATUS & EQUIPMENT:**

- Chief Lingenfelter reported that Ambulance-942 had a cracked windshield repaired.
- Engine-403 has a leak in the fuel tank which is going to cost \$1,500 - \$1,700 to repair.

**COMMUNICATIONS & INFORMATION SERVICES:** No report.

**EMS & EQUIPMENT:** No report.

### **FACILITIES:**

- Commissioner Nappi reported that a new motor for the Plymovent system at the River Road Station was not needed. The old motor has been repaired. The new motor will be returned for a re-stocking fee.
- Quotes have been received to repair the damage to the Balltown Road Station.

**ELECTIONS:** No report.

**PROTECTIVE GEAR & UNIFORMS:** No report.

**SERVICE AWARDS PROGRAM:** Secretary Ostrander reported that the Service Award payouts have been received. He is still working on the database for addresses of past members who have moved out of the area.

**INSPECTION & INSTALLATION:** No report.

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## REPORT OF THE CHIEFS:

### Chief Lingenfelter:

- Reimbursement requests for fire extinguisher training, CPR training, Paramedic recertification, and ICS training have been sent out totaling approximately \$13,526.
- Volunteer EMS Lieutenant Nick Persons will be receiving the BLS Provider of the Year award from the Regional Emergency Medical Organization.
- Three masons have inspected the damage to the Balltown Road Station however only one estimate has been received by him so far.
- The annual Fire Prevention Poster Shows are in the process of being scheduled for the Niskayuna Elementary Schools. Chief Lingenfelter requested \$50 per each school participating for a total of \$200 to reimburse the art departments for supplies used in the poster shows.
- Authorization requested for tuition, lodging, meals and shift coverage for Captain Fritz to attend the Instructor's Conference at Montour Falls from October 5<sup>th</sup> thru 12<sup>th</sup>.
- The NYS Codes Division has mandated that code enforcement personnel complete the 2006 Building Codes Update training. Authorization requested to attend the one day update training for Chief Lingenfelter and 12 of the career staff members to attend the one day update training on Sept. 25<sup>th</sup> in Warren County or the 26<sup>th</sup> in Albany County.

### Chief Ostrander:

- Chief Ostrander reported that Volunteer EMS Lt. Nick Persons has passed the NY State AEMT-Paramedic exam and is in the process of getting online with REMO.

### Report of the Niskayuna Permanent Fireman's Association: No report

Report of the Grand Boulevard Fire Company: Steve Vena reported that new fixtures have been relocated in the refreshment area and the new policy has been posted.

OLD BUSINESS: Attorney Hayner reported that we are finally starting to collect the Nextel money owed by Brendan Dillon by garnishing his wages.

### NEW BUSINESS:

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To add Daniel Siler, of 1133 Ardsley Road, to the roles as a member of the Grand Boulevard Fire Company. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To accept the resignation of Justin Bodenstab from the Grand Boulevard Fire Company. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Constantine: To add Gregg Pelliccia and Alex Traina to the roles as members of the Grand Boulevard Fire Company. Passed 4-0.

Chief Ostrander reported that he was asked by the EMS Committee to research the possibility of using a public relations firm to help inform the district residents of the operation of our district and the services provided. The thought was to publish a couple of newsletters a year and send them to district residents. He contacted three local firms. One did not respond back and one stated that they could not take the business at this time. Carol Valenza, from The

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Mossey Group, met with Chief Ostrander and Chief Lingenfelter to discuss different options for public relations. Although a formal quote has not yet been given, a ballpark figure was presented for two newsletters, monthly press releases and web page publicity.

Commissioner Barlyn stated that at the EMS Committee meeting, it was stated that a public hearing was postponed indefinitely. He is concerned that the language implies that there may not be one at all.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To authorize repair to the fuel tank of Engine 403. Passed 4-0.

Motion/ Constantine, 2<sup>nd</sup>/ Barlyn: To authorize \$50 to the Art Departments of the four schools participating in the Annual Fire Prevention Poster Show. Passed 4-0.

Motion/ Barlyn, 2<sup>nd</sup>/ Constantine: To send Captain Fritz to the Instructor's Conference in Montour Falls. Passed 4-0.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To send the Chief and 12 firefighters to the Building Codes Update training. Passed 4-0.

Motion/ Barlyn, 2<sup>nd</sup>/ Constantine: To move the status of Alex Traina from Provisional Firefighter to Permanent Firefighter. Passed 4-0.

Commissioner Nappi reported that the quotes received to repair the Balltown Road Station were \$850 from L. Sweet, \$1,555.15 from Demartino Brothers Construction, and no quote was received to date from Doug Bergen.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To hire Larry Sweet to repair the building at a cost of \$850. Passed 4-0.

**Any Additional Business to come before the Board:** No additional business.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To adjourn to Executive Session to follow-up on a personnel matter at 7:55 pm. Passed 4-0.

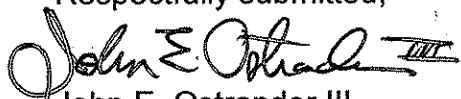
The meeting was returned to Regular Session at 8:11 pm by Chairman Woehrle.

Motion/ Nappi, 2<sup>nd</sup>/ Barlyn: To pay \$2,203.17 for school tax on the 1073 Balltown Road address. Passed 4-0.

Motion/ Constantine, 2<sup>nd</sup>/ Barlyn: To adjourn at 8:12 p.m. Passed 4-0.

➤ **The next Regular Meeting is Wednesday, October 10, 2007, at 7:00 p.m.**

Respectfully submitted,



John E. Ostrander III  
Secretary