

Minutes of Regular Meeting November 14, 2007

PRESENT: Commissioners Barlyn, Constantine, and Chairman Woehrle
Attorney Hayner, Secretary Ostrander, Chief Lingenfelter, and several guests.

The Meeting was called to order at 7:02 p.m. under the direction of Chairman Woehrle.

Motion/ Barlyn, 2nd/ Constantine: To approve the minutes of the October 10, 2007 Regular Meeting. Passed 3-0.

Motion/ Barlyn, 2nd/ Constantine: To approve the minutes of the October 16, 2007 Budget Hearing. Passed 3-0.

Motion/ Barlyn, 2nd/ Constantine: To approve the minutes of the November 1, 2007 Special Meeting. Passed 3-0.

CORRESPONDENCE:

- A letter from Vincent J. Daly to Secretary Ostrander, asking that his name be included on the ballot for the Fire District #1 Board of Fire Commissioners election to be held in December.
- A letter from the Grand Boulevard Fire Co. stating that at their November 13, 2007 monthly meeting, the members voted to add Joseph Geib, 2615 Balltown Road as a probationary firefighter member.
- A letter from Town of Niskayuna Assessor with the current assessment of the house at 1073 Balltown Road.
- A letter from the State of NY Department of Health regarding the Bellevue Women's Hospital Closure.
- Minutes from the Association of Fire Districts of the Capital Area, Inc. October 20, 2007 meeting.
- Letter from the Office of the NY Archives outlining grant application and reference materials access for 2008-2009.
- Certificate of liability insurance from Rose and Kiernan, Inc. for the Niskayuna Fire District #2 the paramedic intern program.
- Letter from Ellis Stroke Center commending EMT Persons and AEMTs Congdon and Agans for excellent triage, accurate patient evaluation, and timely transportation for a stroke patient on 9/12/07.
- Letter from Lyle W. Barlyn informing the Board of his intention to resign as Fire Commissioner as of 12/31/07.

PRIVILEGE OF THE FLOOR:

Mr. Peter Kent of 2151 Lynnwood Drive spoke from the floor. He outlined a proposal for an EMS Special District for the NFD1 area. The proposal was distributed to the Board members for their consideration.

Commissioner Barlyn stated that Mr. Kent's points are all well taken.

BILLS:

Motion/ Constantine, 2nd/ Barlyn: To pay bills #2007-510 through 2007-570 totaling \$45,204.56. Passed 3-0.

TREASURER'S REPORT: No report.

COMMITTEE REPORTS:

FINANCE:

- The 2008 budget was approved. The budget will increase by 6.8%, which will be a tax increase of \$0.20 per \$1,000 in 2008.

INSURANCE:

Chief Lingenfelter reported that the lightening strike nearby in September caused approximately \$5,000 in damage to equipment. A claim was filed and a representative has photographed the damaged equipment.

MEDIA RELATIONS: No report.

APPARATUS & EQUIPMENT:

- Chief Lingenfelter reported that Engine 403 was out for repair of the fuel tank leak. Also, Truck 405's aerial ladder and all apparatus ground ladders have been tested.

COMMUNICATIONS & INFORMATION SERVICES:

The District computer used by the treasurer was damaged in the lightening strike. Chief Lingenfelter will be ordering a replacement.

EMS & EQUIPMENT:

Chief Lingenfelter reported that as a result of the efforts of Commissioner Murray, Captain Breault, and NFD1 personnel with the Ellis Hospital PCI task force STEMI program, an agreement has been reached between Ellis Hospital, Medtronics, and Schenectady Cardiology Associates that will result in the donation of three Lifepack 12 cardiac monitors to Niskayuna Fire district No.1.

FACILITIES:

Chairman Woehrle reported:

- The Plymovent system at the River Road station has been repaired.
- The storage closets at the River Road Station have been repaired.
- Some of the lights are out at both stations.

ELECTIONS:

Secretary Ostrander reported that preparations for the December 11th election are on track.

PROTECTIVE GEAR & UNIFORMS: No report.

SERVICE AWARDS PROGRAM: No report.

INSPECTION & INSTALLATION: No report.

REPORT OF THE CHIEFS:

Chief Lingenfelter:

- Lt. Vena, FF Shane Sweet, FF John Baker, and EMS Lt. Nick Persons received Certificates of Commendation from REMO for the reversal of a cardiac arrest on September 30th, 2007.
- Authorization is requested for the Chief and three additional members to attend the NY State weekend at the National Fire Academy on February 29 - March 2, 2008 at a cost of approximately \$175/person, (\$700 total).
- Updated building codes became effective on October 3, 2007 and will be mandatory on January 1, 2008. Authorization is requested to apply for an agency membership with the International code Council and to purchase two sets of the New York State version of the Building Codes at a cost of \$500.
- Pending attorney approval, authorization is requested for the Chief to enter into an Affiliation Agreement with Hudson Valley Community College to furnish Clinical Facilities to EMT-Paramedic Students. The agreement allows paramedic and EMT students from HVCC to complete their clinical internship requirements with our agency.
- Incident Report:

	<u>2007</u>	<u>2006</u>
October Incidents:	173	162
EMS	130	109
Fire/Other	43	53
YTD Incidents:	1638	1428

Chief Ostrander:

- Chief Ostrander requested permission to take Truck 405 to the City of Schenectady for the annual Holiday Parade on Saturday, November 17th.

Report of the Niskayuna Permanent Fireman's Association: No report

Report of the Grand Boulevard Fire Company: No report.

OLD BUSINESS:

- Secretary Ostrander presented a draft of the new web page for comment. There were a couple of comments for change that will be communicated to the web page designer.
- Fire Advisory Board appointment. Chief Lingenfelter stated that he had no problems with the proposed appointment but felt that it was not a Board function to appoint a representative to the Schenectady County Fire Advisory Board since the Fire Advisory Board deals with County level operational issues. Other district representatives are appointed by the chiefs, chief's associations or by fire companies.

Motion/ Constantine, 2nd/ Barlyn: To allow Ed Woehrle to continue another term on the Schenectady County Fire Advisory Board. Passed 3-0.

NEW BUSINESS:

Motion/ Constantine, 2nd/ Barlyn: To authorize up to six individuals in addition to the Chief, to attend the New York State Weekend at the National Fire Academy at a cost of \$175 / person. Passed 3-0.

Motion/ Constantine, 2nd/ Barlyn: To authorize the purchase of two sets of the New York State version of Building Codes at a cost of \$500, and application for an agency membership with the international Code Council. Passed 3-0.

Motion/ Barlyn, 2nd/ Constantine: To allow the Chief to enter into an Affiliation Agreement with HVCC to furnish Clinical Facilities to EMT-Paramedic Students pending attorney review. Passed 3-0.

Motion/ Barlyn, 2nd/ Constantine: To allow Truck 405 to leave the District for the Schenectady Holiday Parade on 11/17/07. Passed 3-0.

Motion/ Constantine, 2nd/ Barlyn: To authorize \$100 payable to the NYS DOH for the Controlled Substance License renewal fee. Passed 3-0.

Motion/ Barlyn, 2nd/ Constantine: To replace the equipment damaged by lightning at a cost of \$4,516. Passed 3-0.

Any Additional Business to come before the Board:

Jim Sherry, of 1329 Rowe Road, asked the Board how it planned to replace the resigning commissioner.

Motion/ Constantine, 2nd/ Barlyn: To adjourn to Executive Session to discuss volunteer personnel matters at 7:51 p.m. Passed 3-0.

Chairman Woehrle returned the meeting to Regular Session at 8:22 pm.

Motion/ Barlyn, 2nd/ Constantine: To add Joseph Geib, of 2615 Balltown Road, to the roles as a member of the Grand Boulevard Fire Company. Passed 3-0.

Motion/ Constantine, 2nd/ Barlyn: To present Past Chief Nappi with the appropriate Past Chief badges and allow them to be worn on his volunteer dress uniform. Passed 3-0.

Motion/ Constantine, 2nd/ Barlyn: To adjourn at 8:24 pm. Passed 3-0.

➤ **The next Regular Meeting is Wednesday, December 12, 2007, at 7:00 p.m.**

Respectfully submitted,

John E. Ostrander III
Secretary