

Minutes of Regular Meeting December 12, 2007

PRESENT: Commissioners Barlyn, Constantine, Murray, Nappi, and Chairman Woehrle
Attorney Hayner, Treasurer Hudy, Secretary Ostrander, Chief Lingenfelter, and
several guests.

The Meeting was called to order at 7:04 p.m. under the direction of Chairman Woehrle.

Motion/ Constantine, 2nd/ Barlyn: To approve the minutes of the November 14, 2007 Regular Meeting. Passed 5-0.

CORRESPONDENCE:

- A letter from Lyle W. Barlyn dated 12/12/07 stating that he shall resign as Fire Commissioner as of 12/31/07 due to personal issues and time constraints.
- A letter from the Grand Boulevard Fire Co. stating that at their December 6, 2007 monthly meeting, Gregg Vena requested a change in status from Active to Retired Volunteer Member effective 1/1/08.
- A letter from the Grand Boulevard Fire Co. stating that at their December 6, 2007 monthly meeting, the Fire Company voted to drop Peter Plakas as a volunteer member due to lack of participation and failure to meet required training.
- A letter from the Grand Boulevard Fire Co. stating that at their special meeting held on December 6, 2007, the following were nominated for 2008 Chief's positions:
 - o Chief – John Ostrander
 - o 1st Assist. Chief – Michael Colvin
 - o 2nd Assist. Chief – Daniel Elliott
- A letter from the Grand Boulevard Fire Co. with a list of their elected fire line and social officers for 2008.
- A letter from Family & Child Service of Schenectady thanking John Baker for his Fire Safety presentation to B'nai B'rith House on November 12, 2007.
- A notarized copy of the Notice of Annual Election that appeared in The Gazette on November 15, 2007.
- A letter of resignation from Firefighter/Paramedic Emmanuel Lessis.

PRIVILEGE OF THE FLOOR: No one spoke from the floor.

BILLS:

Motion/ Murray, 2nd/ Nappi: To pay bills #2007-571 through 2007-635 totaling \$60,366.08. Passed 5-0.

TREASURER'S REPORT:

Treasurer Hudy presented a Profit and Loss Statement Year to Date November 30, 2007. There were no material problems with our audit in 2007. We have met the standards of the State. Based on an audit recommendation, the Treasurer will no longer sign checks in 2008. Due to the State law, the next audit will be in the 1st quarter of 2008.

COMMITTEE REPORTS:

FINANCE: No report.

INSURANCE: Commissioner Murray reported that there are new HMO plans out there but we cannot do anything this year due to the contract. The current plan came in with a lower increase than expected.

MEDIA RELATIONS: No report.

APPARATUS & EQUIPMENT:

- Chief Lingenfelter reported that Truck 405 was repaired after a problem with the turbo.

COMMUNICATIONS & INFORMATION SERVICES: No report.

EMS & EQUIPMENT: No report.

FACILITIES:

Chairman Woehrle reported that a light at the River Road station has been repaired.

ELECTIONS:

Secretary Ostrander reported that Vincent J. Daly was elected to a five-year term as Commissioner receiving 81 of 146 votes cast and that the proposition to establish a reserve account passed. Commissioner Nappi thanked Secretary Ostrander for his work on preparing for and running the election.

PROTECTIVE GEAR & UNIFORMS: No report.

SERVICE AWARDS PROGRAM: No report.

INSPECTION & INSTALLATION: The inspection/installation dinner will take place on Saturday January 26, 2008.

REPORT OF THE CHIEFS:

Chief Lingenfelter:

- The change of intent request for the grant from Assemblyman Tedisco has been approved. Still awaiting word on reimbursement for submitted expenditures.
- Firefighter Traina graduated from the fire academy in Utica on November 29th. He is currently assigned to shift 2.
- All equipment damaged in the lightning strike has been replaced or repaired.
- At the Career Chief's meeting on November 27th, 2007, I had an opportunity to meet the Secretary of State who spoke to the group regarding her fire service initiatives. An open discussion of issues affecting the fire service occurred at the meeting. I took the opportunity to make the Secretary aware of the legislative barrier restricting fire districts from billing for ambulance service and the subsequent loss of revenue potential to our fire district, which amounts to 20% of our operating budget.
- The EMS Agency Operating Certificate and the Controlled Substance License renewal have been received for 2008-2010,
- Authorization is requested to attend an overview of the Office of Homeland Security National Preparedness initiative on January 16th 2008 in Oriskany, NY.

- Incident Report:

	<u>2007</u>	<u>2006</u>
November Incidents:	158	126
EMS	127	103
Fire/Other	31	23

YTD Incidents: 1800 1558

Other Activities: Emergency Callback: 18 hours
 Fire Prevention Details: 7 hours
 In-service Training: 94 hours
 Fire Company Drill: 60 hours

Chief Ostrander:

- Chief Ostrander reported the OSHA required training for the year was complete. Those who have not completed the required training will be asked to turn in their pagers or gear until they have completed the training or to resign depending on how they have met their other membership obligations.

Report of the Niskayuna Permanent Fireman's Association: No report

Report of the Grand Boulevard Fire Company: No report.

OLD BUSINESS: No Old Business

NEW BUSINESS:

Motion/ Barlyn, 2nd/ Constantine: To authorize the Chief to attend the Homeland Security National Preparedness overview in Oriskany, NY on January 16th, 2008. Passed 5-0.

Motion/ Constantine, 2nd/ Murray: To fully endorse participation and submission of an application to the New York State Department of State under the Shared Municipal Services Incentive Grant Program 2007-2008 with the Town of Niskayuna as lead applicant for the construction of a new heavy equipment wash bay and to authorize the secretary to sign all necessary documents in conjunction with participation in this program. Passed 5-0.

Chairman Woehrle thanked Commissioner Constantine for his dedicated service to the District during his 5-year term.

Chairman Woehrle thanked Commissioner Barlyn for his 3-years of dedicated service to the Fire District.

Chairman Woehrle also thanked 1st Assistant Chief Cottrell for several years of dedicated service as assistant fire chief to the Fire District.

Chairman Woehrle stated that he has been in communication with the Town Supervisor to see if we could be included in the Town's contract for the purchase of gasoline for Fire District Vehicles. This could potentially save the taxpayers money over the course of the year.

Any Additional Business to come before the Board:

James Sherry, of 1329 Rowe Road, asked the Board a question about boots for firefighters.

Motion/ Murray, 2nd/ Constantine: To adjourn to Executive Session to discuss personnel matters at 7:51 p.m. Passed 5-0.

Chairman Woehrle returned the meeting to Regular Session at 8:29 pm.

Chairman Woehrle announced that there would be a Special Meeting on Monday, December 17th at 7:00 pm at the Balltown Road Station to discuss the replacement of Commissioner Barlyn and to interview potential candidates.

Chairman Woehrle announced that the 2008 Organizational Meeting would be held on Thursday, January 3rd, 2008 at 5:00 pm at the Balltown Road Station. Also the next Regular Meeting would be held on the 16th of January 2008, instead of the 9th.

Motion/ Nappi, 2nd/ Constantine: To adjourn at 8:30 pm. Passed 5-0.

➤ **The next Regular Meeting is Wednesday, January 16, 2008, at 7:00 p.m.**

Respectfully submitted,

John E. Ostrander III
Secretary