

Minutes of Annual Organizational Meeting January 3, 2008

PRESENT: Commissioners: Nappi, Woehrle, Murray and Daly
Treasurer Hudy, Secretary Ostrander, Attorney Hayner, Chief Lingenfelter and several
guests.

Treasurer Hudy called the meeting to order at 5:05 p.m.

Motion/ Nappi 2nd/ Daly: To appoint Commissioner Woehrle as Chairman of the Board for 2008.
Passed 4-0.

Chairman Woehrle continued the meeting.

Motion/ Murray, 2nd/ Nappi: To appoint Steven Weitz as Commissioner to the vacant Commissioner
position for the year 2008 and that he must run for election in December to finish out the remainder of
the unexpired term if he chooses to run. Passed 4-0. Commissioner Weitz joined the meeting.

Motion/ Daly, 2nd/ Weitz: To appoint Commissioner Murray as Vice Chairman for 2008. Passed 5-0.

Motion/ Nappi, 2nd/ Murray: To appoint Wendy A. Hudy as Treasurer for 2008. Passed 5-0.

Motion/ Nappi, 2nd/ Murray: To appoint John E. Ostrander III as Secretary for 2008. Passed 5-0.

Motion/ Weitz, 2nd/ Nappi: To appoint Thomas B. Hayner as Fire District Attorney for 2008. Passed
5-0.

Motion/ Nappi, 2nd/ Murray: To appoint Dr. Heidi DeBlock as Medical Director for 2008. Passed 5-0.

Motion/ Weitz, 2nd/ Murray: To appoint Peter Barber as Fire District Photographer for 2008. Passed 5-
0.

Motion/ Nappi, 2nd/ Daly: To appoint the Chairman / Career Chief as Non Emergency Incident Media
Relations. Passed 5-0.

Motion/ Nappi, 2nd/ Daly: To appoint: John E. Ostrander III – Chief; Michael Colvin – 1st Assistant Chief; and Dan Elliott - 2nd Assistant Chief for 2008. Passed 5-0.

Motion/ Murray, 2nd/ Weitz: That pay increases granted relative to the year 2008 be effective January 1, 2008. Passed 5-0.

Motion/ Weitz, 2nd/ Murray: To set the salaries of the Treasurer, Secretary, Attorney, and Photographer as established in the budget for 2008. Passed 5-0.

Motion/ Murray, 2nd/ Nappi: The Daily Gazette be designated the Fire District's official newspaper for 2008. Passed 5-0

Motion/ Nappi, 2nd/ Murray: That the Treasurer be authorized to pay regular monthly District bills, (electric, gas, local and long distance phone service, payroll service, health and dental insurance), without individual prior approval. Passed 5-0.

Motion/ Murray, 2nd/ Nappi: That the Treasurer be given permission to submit the Annual Report to the Board at the same time the report is submitted to New York State (No later than March 1, 2008). Passed 5-0.

Motion/ Murray, 2nd/ Nappi: That the Treasurer be covered by insurance bond to the maximum level of coverage. Passed 5-0.

Motion/ Nappi, 2nd/ Murray: That the District continue its membership in the New York State Association of Fire Districts and the Association of Fire Districts of the Capital District for the year 2008. Passed 5-0.

Motion/ Nappi, 2nd/ Weitz: That TD Banknorth is designated as the District's official bank depository for 2008. Passed 5-0.

Motion/ Nappi, 2nd/ Murray: That a Fire District vehicle be used for schools, conferences and any other approved District business, If a Fire District vehicle is not available and a private vehicle is used, then the current IRS rate per mile will be paid. Passed 5-0.

Motion/ Weitz, 2nd/ Murray: To authorize the Election Committee and Secretary to appoint the Board of Elections for the Annual Fire District Election or Special District Elections as per NY State and Town Law. Passed 5-0.

Motion, Nappi, 2nd/ Murray: To re-approve the following District policies and procedures: Purchasing Policy; Purchasing Procedure, (which was amended at the December 12, 2007 meeting); Exercise Room Policy; Media Policy; Chief Vehicle Policy, Unlawful Workplace Harassment Policy, Alcohol and Drug Policy, Credit Card Policy and Code of Ethics. Passed 5-0.

Motion/ Nappi, 2nd/ Weitz: To authorize Chief Lingenfelter and Chief Ostrander to purchase Personal Protective Equipment as needed within the 2008 budget. Passed 5-0.

Motion/ Nappi, 2nd/ Murray: To notify the Grand Boulevard Fire Company that on Thursday, December 4, 2008, the annual meeting will be held to nominate Chief, 1st Assist. Chief, and 2nd Assist. Chief.

Passed 5-0.

Motion/ Nappi, 2nd/ Murray: To set the second Wednesday of each month at 7:00 p.m. for the Regular Business Meetings with the exception of the January Meeting which is scheduled for Wednesday January 16, 2008. Passed 5-0.

Motion/ Nappi, 2nd/ Murray: To adjourn to Executive Session at 5:15 p.m.

The Meeting returned to Regular Session at 5:27 p.m. by Chairman Woehrle.

Motion/ Nappi, 2nd/ Murray: To adjourn at 5:27 p.m. Passed 5-0

Respectfully submitted,

John E. Ostrander III
District Secretary