

# DRAFT

## Minutes of Regular Meeting July 9, 2008

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**PRESENT:** Commissioners Nappi, Daly and Chairman Woehrle  
Attorney Hayner, Secretary Ostrander, Treasurer Kayser, Chief Lingenfelter, 2<sup>nd</sup>  
Assistant Chief Elliott, and several guests.

The Meeting was called to order at 7:08 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To approve the minutes of the June 11, 2008 Regular Meeting.  
Passed 3-0.

### **OPENING OF SEALED BIDS:**

Two sealed bids were received for the Utility Pick-up.

The first was from Whiteside Chevrolet, 50714 National road, St. Clairsville, OH. The bid was \$28,900.

The second was from West Herr, of Hamburg, NY. The bid was \$28,393.

The bids were turned over to the Apparatus Committee.

### **CORRESPONDENCE:**

- Notice of determination of Board of Assessment Review stating that the assessment of the house at 1073 Balltown Road is \$155,000, but tax exempt.
- A notarized copy of the legal notice that appeared in The Gazette for bids on the pick-up truck.
- A letter from the Association of Fire Districts of the State of New York with an attached draft letter to send to State Legislators commenting on ten recommendations from a Commission report on the efficiency and effectiveness of local governments in the State of New York.
- A letter from the Association of Fire Districts of the Capital Area with an attached draft letter to send to State Legislators commenting on ten recommendations from a Commission report on the efficiency and effectiveness of local governments in the State of New York.
- Notice from New York State Archives of a seminar on Electronic Document Imaging on July 14<sup>th</sup> at the Warren County Municipal Center.
- The Fire District Affairs Bulletin for May/June.
- A copy of the NFD #1 Year-to-Date Incident Participation report.

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**PRIVILEGE OF THE FLOOR:** No one spoke from the floor.

## **BILLS:**

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To pay bills #2008-299 through 2008-342 totaling \$125,387.74.  
Passed 3-0.

## **TREASURER'S REPORT:**

- Treasurer Kayser presented the June Financial Report.
- Treasurer Kayser, reported that there is one large bill this month of around \$74,000 for the new SCBA.
- There is still an on-going investigation of discrepancies in budget lines.

## **COMMITTEE REPORTS:**

**FINANCE:** Chairman Woehrle reported that he would discuss the clean-up of files and the audit with Commissioner Murray.

**INSURANCE:** Commissioner Nappi reported that we received a certificate of liability insurance from Niskayuna High School for the Intern program.

**MEDIA RELATIONS:** No report.

## **APPARATUS & EQUIPMENT:**

- The SCBAs are in and updated. Training has begun on the new airpacks.
- Short jacking of T-405 is giving us problems. The serviceman is scheduled to look at it otherwise it is operating fine.
- A941 lost its windshield from being hit with a stone. It has been repaired.
- There have been several preventive maintenance repairs on apparatus.

**COMMUNICATIONS & INFORMATION SERVICES:** Chairman Woehrle reported that emergency calls have come in on the private phone. We are investigating having caller ID installed. We are also looking into other service providers.

**EMS & EQUIPMENT:** The controlled substance agreement is being rewritten due to the hospital merger.

## **FACILITIES:**

- The auto stops for the River Road Station bay doors have not been installed. The company has received the wrong sensor and is working on obtaining the correct ones.
- Three quotes have been received for seal coating the parking lots at both stations.
  - o J & J Super Seal . for \$5,200 which includes both stations, crack filling, and repair damage at Balltown Road in front of the flagpole.
  - o Smith's . for \$5,800 which includes both stations with less crack filling.

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- CW Sealcoating gave the lowest quote but it did not include as much crack repair as J & J.

**ELECTIONS:** No report.

**PROTECTIVE GEAR & UNIFORMS:** The turnout gear that was ordered in March has been received.

**SERVICE AWARDS PROGRAM:** No report.

**INSPECTION & INSTALLATION:** No report.

**New Fire Station:** Commissioner Nappi reported that the committee met and compared the square footage of the old plan to the existing build if it were renovated. We are hoping to be ready by the spring of 2009.

## **REPORT OF THE CHIEFS:**

### **Chief Lingenfelter:**

- An application has been received for 207 (a)2 benefits from D. Riemenschneider and will require Board action.
- Bid are in for the replacement U-422. Quotes for the additional equipment including plow, radios, lettering, lights, and sirens have also been received. Total price for additional equipment and installation is estimated at \$11,306.
- One of our ventilation chain saws has been damaged beyond repair. Replacement is estimated at \$2,000.
- A request has been sent to Utica Fire Department to hold two slots in the Fall 2008 Firefighter Recruit Training Program starting in August.
- Department Activity:

	<u>2008</u>	<u>2007</u>	
June Incidents:	172	168	
EMS	120	113	
Fire/Other	52	55	
YTD Incidents:	1004	1003	(6/30)

Other Activities:	Emergency Callback:	18 hours
	Fire Prevention Details:	18 hours
	In-service Training:	32 hours
	Fire Company Drill:	172 hours

**Chief Ostrander:** No report.

**2<sup>nd</sup> Assistant Chief Elliott:** No report

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Report of the Niskayuna Permanent Fireman's Association: No report.

Report of the Grand Boulevard Fire Company: No report.

## OLD BUSINESS:

- Travel Policy . Attorney Hayner presented the final form of the Travel Expense Policy.
- The gasoline agreement with the town will be ready in 4-6 weeks.
- Tax exemption on 1073 Balltown Road . We are looking for reimbursement of the taxes that were paid.
- 207 (a) adjustment for D. Riemenschneider .  
Motion/ Nappi, 2<sup>nd</sup>/Daley: To approve the application of David Riemenschneider for benefits under section 207-a (2) of the General Municipal Law. Passed 3-0.

## NEW BUSINESS:

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To purchase 18 Scott SCBA and 10 additional face pieces totaling \$74,136.01. Passed 5-0.

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To authorized five people to attend the NYSAFC at a cost not to exceed \$475. Passed 5-0.

Motion/ Weitz, 2<sup>nd</sup>/ Murray: To authorize Chief Lingenfelter to attend the Career Chiefs Meeting in Binghamton to include meals and lodging at a cost not to exceed \$200. Passed 5-0.

Motion/ Murray, 2<sup>nd</sup>/ Nappi: To authorize Chief Lingenfelter to attend the NYS CPAT for FF Persons on May 30<sup>th</sup> in Utica. Passed 5-0.

Motion/ Nappi, 2<sup>nd</sup>/ Weitz: To approve an additional \$546for installation of safety devices on the bay doors at the River Road station. Passed 5-0.

Motion/ Nappi, 2<sup>nd</sup>/ Murray: To remove Lisa Taft from the roles. Passed 5-0.

Motion/ Nappi, 2<sup>nd</sup>/ Weitz: To approve Stephen Dudas Jr. as a volunteer member, pending the results of his physical exam and drug screening. Passed 5-0.

Motion/ Weitz, 2<sup>nd</sup>/ Nappi: To approve Christie Silvano as a volunteer member. Passed 5-0.

Chief Lingenfelter and Chairman Woehrle will write a letter to Civil Service and request for them to expedite the results of the next exam.

Motion/ Weitz, 2<sup>nd</sup>/ Daly: To approve additional Niska-Day flyers at a cost not to exceed \$350. Passed 5-0.

Motion/Murray, 2<sup>nd</sup>/ Nappi: To approve the purchasing policy as amended. Passed 5-0.

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The Verizon Cell Phone tower request for a site study will be pursued.

**Any Additional Business to come before the Board:** None

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To adjourn to Executive Session to interview for a Medical Director at 8:14 pm. Passed 5-0.

The meeting was returned to Regular Session at 9:49 pm.

- A decision has not been made for a Medical Director.

Motion/ Nappi, 2<sup>nd</sup>/ Weitz: To accept the new job description for Medical Director. Passed 5-0.

Attorney Hayner reported on the taxable status of 1073 Balltown Road. As of March 1, 2008, the 1073 Balltown Road property is a taxable parcel. The District must file a grievance with the Town Board of Assessment Review to change the status.

Motion/ Murray, 2<sup>nd</sup>/ Weitz: To file a real property grievance for 2008 on the 1073 Balltown Road property. Passed 5-0.

Motion/ Nappi, 2<sup>nd</sup>/ Weitz: To adjourn at 9:58 pm. Passed 5-0.

➤ **The next Regular Meeting is Wednesday, July 9, 2008, at 7:00 p.m.**

Respectfully submitted,

John E. Ostrander III  
Fire District Secretary