

Minutes of Regular Meeting October 15, 2008

PRESENT: Commissioners Nappi, Daly, Weitz and Chairman Woehrlé
Attorney Hayner, Secretary Versocki, Treasurer Kayser, Chief Lingenfelter
Cpt. T. Congdon, A. Traina, N. Persons, Kristin DeAngelus and David Pacheco.

ABSENT: Commissioner Murray

The Meeting was called to order at 7:10 p.m. under the direction of Chairman Woehrlé.

Motion/ Daly, 2nd/ Nappi: To approve the minutes of the September 10, 2008 Regular Meeting.
Passed 4-0.

Motion/Nappi, 2nd/ Daly to approve the minutes of the special promotion meeting held on
September 22, 2008. Passed 4-0.

CORRESPONDENCE:

- A letter from The NYS Department of State about the Local Government Efficiency Grant Program. (Chief Lingenfelter commented that the local workshop was held on October 6, 2008 and he attended the session. He also gave some highlights of the workshop).
- A letter from Empire Blue Cross stating that on January 1, 2009 Empire's prescription drug benefits will be administered internally. Every member will receive information and ID cards. They noted that current prescription drug program has not changed. (Copies were made and distributed to Treasurer Kayser & Commissioner Murray).
- Notification of upcoming EMS Seminars from The Firemen's Association for the State of New York. (These notifications will be given to Chief Lingenfelter).
- The notice sent to The Niskayuna Town Clerk and Schenectady Gazette about our Monthly meeting change for October 15, 2008.
- The notice sent to The Niskayuna Town Clerk and The Schenectady Gazette about a public meeting for the Niskayuna Fire District No.1 proposed 2009 budget; which will be held Tuesday October 21, 2008, 7pm at The Balltown Rd. Station.
- An Irrevocable Stand-by letter of Credit issued by The Federal Home Loan Bank of Pittsburgh. This letter of credit serves as collateral for public deposits.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS:

Motion/ Daly, 2nd/ Nappi: To pay bills from September 11 through October 15, 2008 totaling \$88,277.12. Passed 4-0.

TREASURER'S REPORT: Beth Kayser:

- Beth introduced Kristin DeAngelus who will become the New District Treasurer since Beth tendered her resignation effective November 30, 2008. Until that time Beth will help to train Kristin and The District will pay both treasurers for November.
- Chairman Woehrle added that the board will pay Kristin \$50 to attend tonight's meeting/training and \$50 to attend the budget hearing.
- Beth discussed expenses versus budgeted items from January – September 2008. She then discussed the profit versus loss comparison from September 2007 and September 2008. When asked about the budget for overtime, Beth stated that we are at 58% of the budgeted amount for 2008.
- Beth also gave an update about concerns discussed last month for interest rates.
- The proposed budget for 2009 was reviewed again line by line and changes were made.

COMMITTEE REPORTS:

FINANCE: Board Chairman Woehrle stated that along with Commissioner Murray and Chief Lingenfelter, he has been working intensely over the past month to try and reduce the proposed budget for 2009. Line items were discussed above and I am satisfied to report that tonight we reduced the proposed budget from 5.90% to 3.97%.

Chairman Woehrle reminded the board that the budget meeting will be held at 7pm on October 21, 2008 at the Balltown Rd. Station and asked that everyone show up 15 minutes prior to the meeting. He also asked Chief Lingenfelter to arrange for the meeting to be held in the South Bay (with tables, chairs, projector & screen) on the main floor (E 401) which is handicapped accessible. He also asked that a special meeting be held after the public budget meeting to approve the proposed 2009 budget. Once that has been done a notice must be sent to The Niskayuna Town Clerk and copies of the budget shall be printed, bound and distributed.

INSURANCE: No Report.

MEDIA RELATIONS: Chief Lingenfelter reported that a picture & article was in the Gazette recently about the motor vehicle collision and subsequent mini MCI when a small bus of school children was involved.

APPARATUS & EQUIPMENT: Chairman Woehrle reported that once the 2008 Sierra Pick-up is ready to be put into service, he asks that the 1996 Pick up truck with plow be declared surplus and sealed bids be accepted for the purchase of surplus vehicle. This will be handled "in-house" and bids will be opened at our next regular meeting.

COMMUNICATIONS & INFORMATION SERVICES: Commissioner Woehrle reported that once the proposed 2009 budget has been approved it should be placed on the District web page. In addition, the entire web page should be updated to include minutes, e-mail links and all the other services we are paying for. He proposed that a representative from New Key Media train the new Secretary along with Chief Lingenfelter and himself.

EMS & EQUIPMENT:

FACILITIES: Chairman Woehrle reported that the lawn tractor at the River Road is not longer functioning. A new one will be proposed under new business and asks that the old one be declared surplus. Chief Lingenfelter will be asked to dispose of it at his discretion.

ELECTIONS: Commissioner Daly reported that if anyone is interested in running for either of the 2 seats which will open to send the District Secretary a letter of intent to run for the office of Niskayuna Fire District No.1 Commissioner.

Chairman Woehrle read 3 resolutions for the upcoming Commissioner Elections and asked the board members to approve each.

1. To hold the Annual Fire District Election per Section 175(1) of the Town Law for the position(s) of Fire Commissioner on Tuesday December 9, 2008 from 6pm – 9pm, and to have the District Secretary publish a Notice of Election in The Schenectady Daily Gazette newspaper per sections 175(1) and 175-a(2)(c) no earlier than November 5 and no later than November 12, 2008.

MOTION Weitz/ SECOND Nappi, to adopt Resolution No. 1. Passed 4-0.

WHEREAS Section 175-a(5) of the Town Law provides for a system of registration for Fire District Elections, and

2. **WHEREAS** a register of eligible Fire District voters must be prepared prior to the Fire District election, and

WHEREAS such register shall be prepared from names of persons who have registered with the County Board of Elections;

THEREFORE BE IT RESOLVED that the following resident electors of Niskayuna Fire District No. 1 are hereby appointed to constitute the Niskayuna Fire District No. 1 Board of Elections for 2008 annual Fire District Elections:

- **CHAIRMAN** – Winston Fox
- **ELECTION INSPECTOR** – Raymond Hull
- **BALLOT CLERK** – Kimberly Versocki
- **BALLOT CLERK** – Alan Connelly

AND BE IT FURTHER RESOLVED that the Chairman, Inspector, and Ballot Clerks be compensated \$50 for preparing the registration records and \$50 for attendance at the annual election.

AND BE IT FURTHER RESOLVED that in case any of the members appointed herein are unable to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors.

MOTION Daly/SECOND Weitz, to adopt resolution No. 2. Passed 4-0.

3. **BE IT RESOLVED** that the Board of Fire Commissioners of Niskayuna Fire District No. 1, having heretofore appointed a Board of Elections to comply with the registration and voting procedures set forth in 175-a(2)(c) of the Town Law does hereby designate the 25th day of November 2008 with the 2nd day of December 2008 as an alternate date of meeting for the

Board of Elections to prepare registration rolls for the annual election of Niskayuna Fire District No. 1;

AND BE IT FURTHER RESOLVED that such a meeting take place at the Fire District Headquarters at 1079 Balltown Rd, Town of Niskayuna between the hours of 7 pm and 9 pm on that date.

AND BE IT FURTHER RESOLVED that a legal notice informing the resident electors of Niskayuna Fire District No. 1 of this meeting be published 1 (one) time by the Fire District in the Official Newspaper of Niskayuna Fire District No. 1.

MOTION Weitz/SECOND Daly to adopt resolution No. 3. Passed 4-0.

PROTECTIVE GEAR & UNIFORMS: No Report.

SERVICE AWARDS PROGRAM: Commissioner Daly reported that a 2007 LOSAP bill was submitted tonight and approved for \$12,150

INSPECTION & INSTALLATION: No Report.

REPORT OF THE CHIEFS:

Chief Lingenfelter:

Department Activity:

	<u>2008</u>	<u>2007</u>	
August Incidents:	177	151	
EMS	126	98	
Fire/Other	51	53	
YTD Incidents:	1,352	1,308	(8/31)

Other Activities:	Emergency Callback:	20 hours
	Fire Prevention Details:	11 hours
	In-service Training:	76 hours
	Fire Company Drill:	104 hours

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company:

New Fire Station: Commissioner Nappi reported that the committee met on October 1, 2008 at 7 pm. In that meeting, Architect Dave Pacheco discussed adding on to the current structure with bays and bay support. The entire plans, with conceptual drawings, are available and can be reviewed after tonight's meeting. This plan was discussed in great detail at The Grand Blvd. Fire Co. meeting on Monday and was well received with questions & comments.

OLD BUSINESS: Chairman Woehrle reported that along with a letter of support from the Town of Niskayuna and the Schenectady County Resolution, Attorney Tom Hayner will be drafting a letter

which will be sent to Senator Farley, Assemblyman Tedesco, assemblyman Silver and Governor Patterson as well as The Secretary of State, NYS Fire Administration as well as others to spark interest and support for EMS Billing.

NEW BUSINESS:

Motion/ Daly, 2nd/ Weitz: To accept Shannon L. Powers as a Permanent Probationary Career Firefighter/ Paramedic based upon the eligibility list received from The Schenectady County Civil Service Commission. Passed 4-0.

Motion/ Weitz, 2nd/ Daly: To accept Robert T. Wessels Jr as a Permanent Probationary Career Firefighter/ Paramedic based upon the eligibility list received from The Schenectady County Civil Service Commission. Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To add Louis Salano of 908 Bedford Road Schenectady to the volunteer roles. Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To add Matthew Bushnell of 2224 Plum St. Niskayuna to the volunteer roles. Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To sign the transfer agreement with Ellis Hospital for the donated Lifepak - 12 units. Passed 4-0.

Motion/ Daly, 2nd/ Weitz: To purchase accessories and supplies for the three (3) Lifepak cardiac monitors at a cost of \$7,370.30. Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To purchase 1100' of 5 inch supply hose for reserve Engine 403 at a cost of \$7,645. Passed 4-0.

Motion/ Nappi, 2nd Weitz: To have the Treasurer draft four (4) - \$50 checks for distribution to the following Elementary schools (Craig, Glenclyff, Hillside and St. Helens) for art supplies associated with the annual poster contest during fire prevention week 2008. Passed 4-0.

Motion/ Daly, 2nd Nappi: To allow Firefighter/Paramedic Joseph Congdon to attend The EMS Conference October 2 – 5, 2008 and pay the enrollment cost of \$125.00. Passes 4-0.

Motion/ Nappi, 2nd Weitz: To allow Lt. Vena to attend the Life Star Conference on October 8-9, 2008 and pay the enrollment cost of \$115.00. Passed 4-0.

Motion/ Nappi, 2nd Daly: To allow Firefighter/Paramedic Traina to attend the Life Star Conference on October 8-9, 2008 and pay the enrollment cost of \$115.00. Passed 4-0.

Motion/ Weitz, 2nd Nappi: To allow Chief Lingenfelter to attend the Life Star conference on October 8-9, 2008 and pay the enrollment cost of \$115.00. Passed 4-0.

Motion/ Nappi, 2nd Daly: To allow Chief Lingenfelter to attend the Fire Chief's conference in Geneva, NY on September 15-16, 2008 at the cost of \$163.00. Passed 4-0

Motion Nappi, 2nd Daly: To allow six (6) Grand Blvd. Fire Company officers to attend the fire tactics seminar at The Jonesville VFD on October 11, 2008 at a cost of \$50 each. Passed 4-0.

Motion Nappi, 2nd Daly: To allow The Grand Blvd. Fire Company to utilize a piece of fire apparatus and participate in The Schenectady Holiday Parade on November 22, 2008. Passed 4-0.

On a recommendation the Commissioners agreed to wait until the new pickup truck in service before declaring the 1996 pickup as surplus.

Any Additional Business to come before the Board: None

Motion/ Daly. 2nd/ Nappi: To adjourn at 9:06 pm. Passed 4-0.

➤ **The next Regular Meeting is Wednesday, November 19, 2008, at 7:00 p.m.**

Respectfully submitted,

William J. Versocki
Secretary