

Minutes of Regular Meeting January 14, 2009

PRESENT: Commissioners Nappi, Daly, Weitz and Chairman Woehrle
Attorney Hayner, Secretary Versocki, Treasurer DeAngelus, Chief Lingenfelter
Cpt. Congdon, Lt. Vena, S. Vena and Chief Elliott.

The Meeting was called to order at 7:03 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2nd/ Daly: To approve the minutes of the December 10, 2008 Regular Meeting.
Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To approve the minutes of the January 5, 2009 Organizational Meeting.
Passed 4-0.

CORRESPONDENCE:

- A Holiday Card from Fire Districts of NY Mutual Insurance Company.
- Policy renewal statement for compensation policies VF-105 & C-105 from Fire Districts of NY Mutual Insurance Company.
- A thank you letter from Paramedic Intern Jeffery A. Dunn.
- A notice for a seminar about public records & open meetings in NY on March 26, 2009.
- A letter of thanks for ambulance service provided on December 19, 2008 at Cardiology Associates.
- A letter of thanks for ambulance service provided on December 12, 2008.
- A letter from The GBFC stating that they received a letter of resignation from volunteer firefighter Mark Felpel and ask that Mark be removed from the Fire District rolls.
- A letter from The Department of Civil Service in response to a letter from Chief Lingenfelter who had asked to change the schedule of entry level firefighter examinations.
- A letter from Commissioner Woehrle to Nancy Mennillo of Schenectady County Civil Service requesting an exam for Fire Captain/Paramedic on January 14, 2009.
- A conference attendance request form for Lieutenant Sims to attend the Winter EMS Symposium on January 28 & 29, 2009 At The Holiday Inn in Saratoga Springs, NY.
- A conference attendance request form for Captain Congdon to attend the Winter EMS Symposium on January 28 & 29, 2009 At The Holiday Inn in Saratoga Springs, NY.
- A conference attendance request form for Lieutenant Vena to attend the Winter EMS Symposium on January 28 & 29, 2009 At The Holiday Inn in Saratoga Springs, NY.
- A conference attendance request form for Firefighter/Paramedic Congdon to attend the Winter EMS Symposium on January 28 & 29, 2009 At The Holiday Inn in Saratoga Springs, NY.

- A conference attendance request form for Firefighter/Paramedic Agans to attend the Winter EMS Symposium on January 28 & 29, 2009 At The Holiday Inn in Saratoga Springs, NY.
- A conference attendance request form for Firefighter/Paramedic Traina to attend the Winter EMS Symposium on January 29, 2009 At The Holiday Inn in Saratoga Springs, NY.
- A conference attendance request form for Chief Lingenfelter to attend The NYS Career Chiefs meeting in Ithaca, NY on January 27, 2009.

PRIVILEGE OF THE FLOOR: There was nothing from the floor.

BILLS: Motion/ Weitz, 2nd/ Daly: To pay bills from December 11, 2008 through January 14, 2009 totaling \$181,614.68. Passed 4-0.

TREASURER'S REPORT:

Treasurer K. DeAngelus reviewed the financial report as of December 31, 2008 with the Board. The 2008 budget was under budget by \$241,000. Chief Lingenfelter discussed 2007 grant money reflected in 2008 may not be accurate. Kristin reported that 2008 salary and overtime were under budget. Carry over and the reserve fund were also areas of discussion by the board members and Treasurer DeAngelus.

COMMITTEE REPORTS:

FINANCE: Commissioner Woehrle discussed that a meeting with the Treasurer, Auditor and Finance Committee will take place next week and will work on reconciling the 2007 & 2008 accounts within the next month. From that point forward we can start fresh. Commissioner Woehrle also discussed a cut-off for accepting bills & accounts for payment each month. The Treasurer & Secretary request that the Monday before our monthly meeting be the cut-off to accept bills for the month. It was suggested that all career staff (present & retired) be sent a schedule for acceptance of bills for each month. The Secretary will compose a schedule and mail them out.

INSURANCE: Commissioner Nappi remarked that the budgeted amount earmarked for the insurance policies VF-105 and C-105 was lower than the actual amount required and asked about additional funding.

MEDIA RELATIONS: Commissioner Weitz asked if the media would be covering the Installation dinner ceremonies. Commissioner Woehrle stated the The Secretary would submit an article to The Gazette under the Community Notes section reporting on Installed members.

APPARATUS & EQUIPMENT: Chief Lingenfelter reported:that Engine 401 was damaged during the ice storm while responding an incident. Damages have been assessed and submitted to the insurance company. Utica national has also assessed the damages. In addition, I have located hard to find parts and repairs are in progress.

- U-421 was struck by another vehicle in the rear bumper while parked at the Niskayuna CO-OP on January 9, 2009. No damage to U-421 which was not occupied at the time of impact, the other vehicle sustained bumper and tail light damage. No injuries were sustained. Police report was obtained and the insurance company notified.
- U-421 sustained a minor dent while plowing the south parking lot at the Balltown Road Station. Repair is scheduled and will cost approximately \$500.

- Three of the 4 rear tires on Engine 401 were replaced due to tread wear. The forth had been replaced in 2007 and was still in very good condition. Cost was estimated at \$1000.

COMMUNICATIONS & INFORMATION SERVICES: Commissioner Woehrle reported that quotes for new radios and pagers are not yet finalized.

EMS & EQUIPMENT: Chief Lingenfelter reported that water leaked through the floor of Engine 401's apparatus bay into the basement storage area below. The Zoll monitors, battery chargers and accessories were exposed to the leaking water. Schenectady insuring was notified of the incident. I am working with the insurance company to have the units re-certified or de-certified by the manufacturer. Commissioner Woehrle suggested that the cracks where leaks occurred be sealed and he will call about the repairs.

FACILITIES: Chief Lingenfelter reported that the heater in the commissioner's meeting room was repaired. After receiving an estimate of \$2000 to replace the heater unit, I was able to find a replacement fan motor for \$56.00 and installed it myself.

ELECTIONS: Commissioner Daly reminded each newly elected commissioner that they must take The Commissioner Training Class. A discussion took place as to whether Dr. Weitz needed the class or not since he took the class last year and is still holding the term vacated by Dr. Barlyn.

PROTECTIVE GEAR & UNIFORMS: Commissioner Daly reported that Chief Elliott will be doing a turnout and uniform inspection soon.

SERVICE AWARDS PROGRAM: Commissioner Daly commended LOSAP Trustee Ray Hull for doing a good job with the service award program. Ray is currently working to calculate points earned by active volunteers for 2008. Once that list is compiled, it will be posted for 30 days and will be ratified by this board afterward.

INSPECTION & INSTALLATION: Commissioner Woehrle reported that the inspection of both stations will begin at 10 am. The menu for the dinner has been set, the DJ has been hired and Dr. Weitz will be the MC. There will award presentations and Caitlyn Bushnell will present a slide show.

REPORT OF THE CHIEFS:

Chief Lingenfelter:

- The Federal safety vests that have been ordered arrived and will be distributed.
- The Scott SCBAs have been delivered and are in the process of being inventoried, labeled, and put in service.
- The replacement 5" supply hose has been received and put into service on Engine 401. The old hose from E-401 has been relocated to Engine 403.
- An EAP orientation and sexual harassment class has been re-scheduled for February 23, 2009 from 7 - 9pm in The Balltown Rd. meeting room. This training is **mandatory** for all Career and volunteer members as well as Commissioners and Niskayuna Consolidated Fire district No. 1 employees.

- Preliminary cost estimates for response to the 2008 Ice Storm were submitted to Schenectady County for federal disaster declaration assessments. It is expected that the storm will received FEMA reimbursement for expenses associated with the emergency services response but our initial request has been denied.
- Ice Storm 2008 generated in excess of 200 incident responses to include wires down, trees down on and into houses, basement flooding, EMS calls, carbon monoxide incidents, and one structure fire. All pumps and generators were sent to Marty's for service. In all, there were no injuries of responders or community members as a result of the storm. A more detailed summary of events will be drafted.

Department Activity:

	<u>2008</u>	<u>2007</u>	
December Incidents:	349	163	
EMS	134	120	
Fire/Other	215	43	
YTD Incidents:	2,195	1,963	(12/31)
Other Activities:	Emergency Callback:	79 hours	
	In-Service Training:	43 hours	
	Fire Company Drill:	223 hours	
	Outreach Training:	18 hours	

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: Steve Vena reported for Chief Elliott that the fire company received a quote from Dressler Carpet Cleaners to have the Balltown Rd. & River Rd. carpets professionally cleaned and from a request of Chief Lingenfelter had an estimate done to include the bunk room, the day room and the stairs for an additional \$200. The rugs are being scheduled to be cleaned on January 21, 2009 which is before the inspection.

New Fire Station: No Report.

OLD BUSINESS: Commissioner Woehrle discussed a Public Works Stimulus Bill which is to be proposed as soon as President elect Obama takes office on January 20, 2009. The suggested bill in its current form is exempting police & fire stations. At our last meeting, Commissioner Woehrle a suggested that this board draft a letter and send it to federal officials asking to include Fire Stations. He believed that by explaining the circumstances, the Fire District may help create support for inclusion. Attorney T. Hayner will be working on this letter.

NEW BUSINESS:

Motion/ Daly, 2nd/ Nappi: To allow Chief Lingenfelter to attend The Career Chiefs Meeting in Ithaca, NY on January 27, 2009 and pay associated costs of \$164.00. Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To approve Lieutenant Sims to attend The EMS Winter Symposium at The Holiday Inn in Saratoga, NY on January 28 & 29, 2009 and pay associated costs of \$115.00. Passed 4-0.

Motion/ Nappi , 2nd/ Daly: To approve Captain Congdon to attend The EMS Winter Symposium at The Holiday Inn in Saratoga, NY on January 28 & 29, 2009 and pay associated costs of \$115.00. Passed 4-0.

Motion/ Nappi , 2nd/ Daly: To approve Firefighter/Paramedic Congdon to attend The EMS Winter Symposium at The Holiday Inn in Saratoga, NY on January 28 & 29, 2009 and pay associated costs of \$115.00. Passed 4-0.

Motion/ Nappi , 2nd/ Daly: To approve Lieutenant James Vena to attend The EMS Winter Symposium at The Holiday Inn in Saratoga, NY on January 28 & 29, 2009 and pay associated costs of \$115.00. Passed 4-0.

Motion/ Nappi , 2nd/ Daly: To approve Firefighter/Paramedic Traina to attend The EMS Winter Symposium at The Holiday Inn in Saratoga, NY on January 29, 2009 and pay associated costs of \$65.00. Passed 4-0.

Motion/ Nappi, 2nd/ Daly: To enter into agreement with County Waste for 2009 waste service for Balltown Rd and River Rd. stations. Passed 4-0.

Motion/ Nappi , 2nd/ Daly: To enter into a 1 year agreement with Robison & Smith linen service for the River Rd. station. Passed 4-0.

Motion/ Daly, 2nd/ Nappi: To allow commissioners Weitz and Nappi to attend Commissioners Training and spend 125. each for class fees. Passed 4-0.

Motion/ Nappi , 2nd/ Daly: To pay Dressler Carpet cleaning service \$200 to clean the following carpets: Balltown Rd. day room, Balltown Rd. bunk room, chief's office and stairway. Passed 4-0.

Commissioner Nappi asked if the equipment utilized during the Ice Storm was sufficient? There was input from Chief Lingenfelter as well as Lt. James Vena and Steve Vena from the floor. It was determined that we could use another portable generator, some smaller pumps and waders. The Chief's will meet and compile a list to update our existing equipment.

Any Additional Business to come before the Board: None

Motion/ Nappi. 2nd/ Daly: To adjourn at 8:25 pm. Passed 4-0.

The next Regular Meeting is Wednesday, February 11, 2009 at 7:00 p.m.

Respectfully submitted,

William J. Versocki
Secretary