

## **Minutes of Regular Meeting March 11, 2009**

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**PRESENT:** Commissioners Nappi, Daly and Chairman Woehrle  
Attorney Hayner, Secretary Versocki, Treasurer DeAngelus, Chief Lingenfelter  
Lt. Vena, S. Vena, Chief Elliott, P. Griffiths and David Pacheco.

The Meeting was called to order at 7:08 p.m. under the direction of Chairman Woehrle.

Chairman Woehrle announced that on Monday March 9, 2009 former Commissioner Roy Stratton passed away. Funeral services will be held on Saturday March 14, 2009.

Motion/ Daly, 2<sup>nd</sup>/ Nappi: To approve the minutes of the February 11, 2009 Regular Meeting.  
Passed 3-0.

### **CORRESPONDENCE:**

- A letter from Fire Districts of NY Mutual Insurance Co. Inc. stating that on April 18, 2009 in Melville, NY 11747 the annual policy holders meeting will be held.
- An letter from The Association of Fire Districts of the Capital Area announcing the date of the 48<sup>th</sup> annual banquet on April 18, 2009 at The Holiday Inn Turf in Albany, NY 12205.
- A notice from The NYS Comptrollers Office offering a live interactive teleconference pertaining to Fire District Management on March 10, 2009.
- An invitation to attend various training venues from The Association of Fire Districts of the State of New York, including a Fire District Secretary/Treasurer Training class on Thursday March 30, 2009 from 1 -5 p.m. at The Marriott Hotel on Wolf Rd. in Albany, NY.
- A conference request form from Chief Lingenfelter to attend The NYS Career Fire Chief's conference in Rochester, NY on March 23 & 24, 2009.

**PRIVILEGE OF THE FLOOR:** There was nothing from the floor.

### **BILLS:**

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To pay bills 2009 -132 thru 2009 - 191 from February 10, 2009 through March 9, 2009 totaling \$53,738.97. Passed 3-0.

### **TREASURER'S REPORT:**

Treasurer K. DeAngelus reviewed the financial report through February 28, 2009. Kristin also reported:

- A 60 day extension was granted for the NYS report which was due on March 1, 2009.

- I have been working on the 2007 & 2008 financial audits and the auditor will be reviewing those documents next month. Once those audits are done I will concentrate on the NYS report and the civil service report.
- The problems with the payroll have been corrected.

## **COMMITTEE REPORTS:**

**FINANCE:** No Report.

**INSURANCE:** Commissioner Nappi reported that the District received Certificates of liability from National Grid, The Town of Colonie and St. Clares Hospital. It was suggested that the next time the certificates are written to change St. Clares to Ellis Hospital McClellan St. Campus.

**MEDIA RELATIONS:** Chief Lingenfelter reported that there was a press release from Senator Schumer's office in The Gazette about Niskayuna Fire District No. 1 receiving a grant to replace SCBA.

**APPARATUS & EQUIPMENT:** Chief Lingenfelter reported:

- Senator Schumer's office called this week to advise us that we will be receiving \$72,800 from the Assistance to Firefighters Grant program for our 2008 AFG application for SCBA. The federal share will be \$69,160 and the districts share will be \$3,640. The official announcement came on Friday 3/6/09.
- Engine 401 repairs are under way at Frank & Sons Body Works. It is expected to be back in service on Thursday 3/12/09.
- Truck 405, Engine 403, and Engine 402 have passed NYS inspection. Engine 401 will be sent upon completion of repairs.
- Fire apparatus bi-annual preventive maintenance has been completed on Engine 402 and Truck 405. Engine 401 and 403 should be completed by the end of the week.
- Ambulance specification development continues.

**COMMUNICATIONS & INFORMATION SERVICES:** I am still working on communication equipment specifications for narrow band upgrades. Specifications will be reviewed with the communications and information services committee prior to distribution.

**EMS & EQUIPMENT:** The Zoll monitors, battery chargers and accessories that were exposed to the leaking water under the south bay have been evaluated by Zoll. Repair estimates totaling \$4886.95 for the three monitors and replacement value for the three battery support units totaling \$300 have been approved by Utica National. After factoring in our deductible of \$250.00, a check for \$4936.95 will be made out to the Fire District from Utica National. The resale value of the three monitors is \$18,000. *Request authorization to have Zoll complete repairs on the three monitors and continue with the resale once they are returned to the district as allowed by the permissive referendum authorized on 11/19/08.*

**FACILITIES:** Chief Lingenfelter reported that four vendors have sized up the fire alarm system replacement as of Tuesday 3/10/09. Will be meeting with the facilities committee once all quotes are in to review them and initiate work. All quotes are expected in by end of this week. Chairman Woehrle asked if the wire stops at River Rd could be removed since they catch in the tracks of overhead doors. During a recent Fire Company meeting it was noted that a light ballast was bad and needs to be replaced. Chairman Woehrle also reported that he has researched

replacing the chairs in The Commissioner Room and we have received 3 quotes to replace 9 chairs and they are:

1. K – Log Government & Business Furniture – 9 contoured, high back chairs at \$99 each: plus shipping for a total of \$1,107.72.
2. Accent Commercial Furniture – 9 contoured high back chairs at \$145.88 each; plus shipping for a total of \$1,523.65.
3. National Business Furniture – 9 contoured high backed chairs at \$179 each; plus shipping for a total of \$1,773.88.

**ELECTIONS:** Commissioner Daly reminded each newly elected commissioner that they must take The Commissioner Training Class.

**PROTECTIVE GEAR & UNIFORMS:** The Federal safety vests have been issued along with the PPE SOG.

**SERVICE AWARDS PROGRAM:** Commissioner Daly distributed copies of the point awards for the LOSAP. It was posted for the required 30 days and now needs to be ratified by the board. Commissioner Daly thanked LOSAP Trustee Ray Hull for all his hard work.

**INSPECTION & INSTALLATION:** No Report.

**REPORT OF THE CHIEFS:**

**Chief Lingenfelter:**

- Paperwork for submission of costs incurred in response to the 2008 Ice Storm has been submitted to SEMO/FEMA. We will not be able to obtain reimbursement for our volunteer hours however the town can. Volunteer labor hours have been forwarded to the town.
- There have been two bills drafted to address the CDL issue for apparatus operators. S01624 and A06051 have been introduced in their respective houses. A letter from the Board of Fire Commissioners to our legislative representatives in support of these bills would be appropriate at this time outlining the urgency of their passage to protect our agency and personnel from unnecessary liability. In speaking with staff from Senator Farley's office, it was discovered that there is an effort to include this legislation with the state budget. This would significantly delay enactment of the corrective legislation and is not acceptable to the fire service. Our elected representative should be advised of this and strongly urged to enact the corrective legislation immediately. Chairman Woehrle asked Secretary Versocki to draft letters to our legislative representatives.

**Department Activity:**

	<u>2009</u>	<u>2008</u>
<b>February Incidents:</b>	129	155
EMS	96	120

Fire/Other	33	35	
<b>YTD Incidents:</b>	293	300	(2/28)

**Other Activities:**

Emergency Callback:	9 hours
In-Service Training:	51 hours
Fire Company Drill:	180 hours
Outreach Training:	23 hours

**Chief Colvin:** No Report.

**Chief Elliott:** No Report..

**Report of the Niskayuna Permanent Fireman’s Association:** No Report.

**Report of the Grand Boulevard Fire Company:** No Report.

**New Fire Station:** Commissioner Nappi reported that at our last meeting we learned more about the stimulus plan including a total of 200 million dollars for the entire country. We are planning on submitting a grant form as soon as it is possible. An open discussion took place with attendee’s and some of the most important comments are made below:

- Chances to receive a grant are unknown at this time but the age of this fire station does help.
- To help secure a grant a one time “lead application” fee for Green Sustainability costs \$600.
- The FEMA/AFG grant release date is slated for early summer and there is a 1 month time limit for the submission of the grants.
- Be idealistic on what is needed.
- If we can get a grant for the addition, a bond vote for refurbishing the existing building would remain our only hurdle.
- The sequence time frame for a bond vote includes: Design work, Town approval, and then the grant application.

**OLD BUSINESS:**

- Chairman Woehrle discussed the sexual harassment training class and indicated that for the board, Commissioner Murray and Medical Director Silvernail needed the training.
- Commissioner Nappi discussed the commissioner training class; both Commissioner Weitz and Commissioner Nappi will be traveling to Utica on April 3 & 4 to attend the commissioner training class at The Turning Stone Convention Center.

**NEW BUSINESS:**

Motion/ Daly, 2<sup>nd</sup>/ Nappi: To accept the quote from K-Log Government & Business Furniture and purchase 9 contoured, high back chairs for \$99 each plus shipping for a total not to exceed \$1,108. Passed 3-0.

Motion/ Nappi , 2<sup>nd</sup>/ Daly: To authorize the Treasurer to reimburse the NPFA for dues and schedule payments to coincide with the first of each month. Passed 3-0.

Motion/ Nappi , 2<sup>nd</sup>/ Daly: To authorize Chief Lingenfelter to attend The Career Chief’s Conference in Rochester, NY on March 23 & 24, 2009 and pay expenditures not to exceed \$166.Passed 3-0.

Motion/ Daly , 2<sup>nd</sup>/ Nappi: To authorize Treasurer K. DeAngelus to attend The Fire Districts of NYS training seminar for Treasurer's in Albany, NY on Thursday April 30, 2009 and pay expenditures not to exceed \$87.50. Passed 3-0.

Motion/ Daly , 2<sup>nd</sup>/ Nappi: To authorize Secretary W. Versocki to attend The Fire Districts of NYS training seminar for Secretary's in Albany, NY on Thursday April 30, 2009 and pay expenditures not to exceed \$87.50. Passed 3-0.

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To subscribe a \$10,000 life insurance policy for each district employee with Security Mutual Insurance Co. Passed 3-0.

Motion/ Daly, 2<sup>nd</sup>/ Nappi: To spend \$11,200 for 2008 Service Award program for the Fire Company members who made their points totals as posted. Passed 3-0.

Motion/ Daly 2<sup>nd</sup>/ Nappi: To authorize Commissioners Weitz and Nappi to attend Commissioners Training in Utica, NY on April 3 & 4, 2009 and pay expenditures not to exceed \$610. Passed 3-0.

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To spend \$600 for The Green Building Council registration project "LEED" Passed 3-0.

Motion/ Nappi, 2<sup>nd</sup>/ Daly: To have Zoll complete repairs on the three monitors at a cost of \$4,886.95 (we will be receiving a check for water damages from Utica National Insurance Co. for \$4,936.95) and continue with the resale once they are returned to the district as allowed by the permissive referendum authorized on 11/19/08. Passed 3-0.

Firefighter Steve Vena asked to have the cabinet which holds the Commissioners Monthly minutes repaired. Commissioner Nappi will take care of it.

**Any Additional Business to come before the Board:** None

Motion/ Nappi. 2<sup>nd</sup>/ Daly: To adjourn at 8:00 pm. Passed 3-0.

**The next Regular Meeting is Wednesday, April 8, 2009 at 7:00 p.m.**

**Respectfully submitted,**

*William J. Versocki*

Secretary