

Minutes of Regular Meeting June 10, 2009

PRESENT: Commissioners: Murray, Nappi, Weitz and Chairman Woehrle
Attorney Hayner, Secretary Versocki, Treasurer DeAngelus, Chief Colvin
1st Assistant Chief Elliott, Cpt. Congdon, Cpt. Fritz, N. Persons, Lt. J. Vena &
Katrina Pacheco

The Meeting was called to order at 7:02 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2nd/ Weitz: To approve the minutes of the May 13, 2009 regular Meeting as read.
Passed 4-0.

CORRESPONDENCE:

- A letter from the Grand Blvd. Fire Company stating they have voted to add April Allmon of 2351 Rosa Rd. as a probationary firefighter member and ask the board to approve said member.
- A letter was read from Grand Blvd. Fire Company member Daniel Steinchen stating that effective May 27, 2009 he began active duty in the United States Military and requested his status be changed from active volunteer firefighter to Military Leave of Absence.
- A thank you card was read from Niskayuna High School intern Adam Ward.
- A thank you card from Lisa & Andrew Whitehead of 21 Briar Ridge Niskayuna, NY 12309 for response to an emergency at their residence on May 4, 2009. The thank you card included a check for \$100.

PRIVILEGE OF THE FLOOR: There was nothing from the floor.

Commissioner Woehrle asked for the details of bill # 2009-314 for batteries at the COOP. Captain Fritz explained that the SCBA packs require exclusive use of Duracell batteries and the purchase was a last minute expense.

BILLS:

Motion/Nappi, 2nd/ Murray: To pay bills 2009 -301 thru 2009 - 360 from May 12, 2009 through June 18, 2009 totaling \$75,006.13 as reviewed. Passed 4-0.

TREASURER'S REPORT:

Treasurer K. DeAngelus reviewed the financial report through May 31, 2009 with the commissioners.

Kristin also reported:

- As of tonight's bills, Nationwide will be fully funded through May 31, 2009.
- I have been in contact with Nationwide about individual paychecks and they are unable to reconstruct gains and/or losses for each individual account. I have requested a meeting and a Nationwide representative will be at the Balltown Road station on June 30, 2009 at 9 am to explain the situation fully. Please let me know how many career staff will be present for this meeting.

COMMITTEE REPORTS:

FINANCE: Commissioner Murray asked about the NY State report. Kristin reported that because of the complexity of the report, it is normally outsourced by most of the fire districts in this area. Commissioner Murray asked who would the outsourcing company be and what would be the fee. Kristin will investigate that information. Kristin indicated being in contact with Anne Lagan for additional help.

INSURANCE: No Report.

MEDIA RELATIONS: Commissioner Weitz discussed that Ellis Hospital is in the planning stages of utilizing news channels to report on Heart Attacks and treatment in small communities. He asked the board members if there were any objections to possibly including Niskayuna Fire District No. 1 in that coverage. The board members had no objections.

APPARATUS & EQUIPMENT: Chairman Woehrle reported:

- Ambulance specifications have been put out for bid. Bid proposals are due back by June 26th at which time they will be opened and evaluated by the apparatus committee. There may be a need to hold a special meeting of the Board of Fire Commissioners after the bid opening on June 29, 2009 to award the contract depending on chassis availability from GMC and 2010 federal emissions waivers that will expire on the 1st of July 2009.
- Lt. Jim Vena explained further that by awarding the contract before July 1st we would save approximately \$4,000. He also briefly explained the new emission standards for diesel engines and the discussion included whether to purchase the vehicle outright or pursue lease options.

COMMUNICATIONS & INFORMATION SERVICES: Chairman Woehrle reported:

- The committee reviewed the bid offers and determined that Leonard Communications bid offer did not meet the specifications. It is our recommendation that the bid be awarded to Wells communications for the purchase of portable radios, mobile radios, and pagers as quoted with adjusted quantities for a total of \$33,880.39 subject to a permissive referendum for \$11,000 to be transferred from the communications reserve account. The remainder of the funding includes budgeted funds and pager rebates from Motorola.

EMS & EQUIPMENT: No Report.

FACILITIES:

- Repainting of the apparatus bays and kitchen at the Balltown Road station is under way and near completion.
- Soffit trim at River Road Station has been repaired.
- Request authorization to purchase a replacement microwave for the Balltown Road station at a cost not to exceed \$280.00. The Current microwave has failed and is over 15 years old.

ELECTIONS: No Report.

PROTECTIVE GEAR & UNIFORMS: Chief Elliott reported:

- Turnout gear repairs are scheduled for June 16. I am in the process of scheduling B-Lann to come in and fit firefighters needing new turn out gear.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION: No Report.

NEW FIRE STATION: Commissioner Nappi reported:

- The new fire station committee is actively pursuing a FEMA/AFG stimulus grant to help build a new fire station at the Balltown Rd. site. Based on information the applications are not out yet but the chances of us receiving a grant are slim based on our location and strict documentation.
- We have asked for feedback from the Fire Company members and the career staff. In addition, there is a copy of the design for the new fire station posted in the commissioners meeting room. If you have not already done so, please take time to look at it tonight. We took some time to put down tape on the floors to mark sizes of all rooms in existing areas as well.
- Whether or not we receive the stimulus grant funding we feel we will be well prepared in the event of a bond vote.

REPORT OF THE CHIEFS:

Chief Lingenfelter: Chief Lingenfelter was not in attendance, but left his written report as follows:

- Lieutenant/Paramedic James Vena was presented with the ALS EMS Provider of the Year by Schenectady County at the annual EMS recognition night on May 20, 2009. FF/EMT David Dietrich was presented with the BLS EMS Provider of the Year by Schenectady County as well. David's nomination was a joint nomination with GE Global Research and NFD 1. Chief Lingenfelter and the Board of Commissioners offered Congratulations to both providers.
- Request authorization to purchase 9 portable radio cases and programming software for a total of \$1028. These items were not part of the communications bid specifications. They are sole source and must be purchased separately; 90% of the cost for these items will be offset by the insurance reimbursement for a damaged portable radio that is being replaced with the communications package requested above.
- The legislation necessary to re-establish the CDL waiver for firefighters in New York State has passed the legislature and was signed into law by the Governor. It took effect immediately.

Department Activity:

	<u>2009</u>	<u>2008</u>	
May Incidents:	149	165	
EMS	123	128	
Fire/Other	26	37	
YTD Incidents:	747	832	(5/31)

Other Activities:	Emergency Callback:	29 hours
	Fire/EMS/Codes In-Service Training:	313 hours
	Fire Company Drill:	54 hours
	Outreach Training:	22 hours

Chief Colvin: I would like permission to drive and utilize C-429 beginning Friday June 19 – 21, 2009 and utilize an engine for June 20, 2009 during the day for the Hudson Valley Firefighters Convention in Lake George.

Chief Elliott: No Report.

Report of the Niskayuna Permanent Fireman's Association: No Report.

Report of the Grand Boulevard Fire Company: It was reported that Active Life Member Dennis (Denny) Erikson passed away today. Funeral services will be posted when available.

OLD BUSINESS: Chairman Woehrle discussed the December 2008 Grand Blvd. Fire Company's nomination for 2nd Assistant Chief. The Fire Company member is unable to meet the requirements for the position and therefore I suggest we send the nomination back to the Fire Company for their re-consideration.

NEW BUSINESS:

Motion/ Nappi, 2nd/ Weitz: To replace the Balltown Rd. station microwave oven for a cost not to exceed \$280.00 Passed 4-0.

Motion/ Nappi , 2nd/ Murray to purchase nine (9) portable radio cases and programming software not to exceed \$1028.00 Passed 4-0.

Motion/ Murray , 2nd/ Weitz: To award the communication bid to Wells Communication for the purchase of portable radios and pagers as quoted with adjusted quantities of a total of \$33,880.39 subject to a permissive referendum for \$11,000 to be transferred from the communications reserve account. Passed 4-0.

Motion/ Nappi, 2nd/ Murray: To approve April Allmon as a Grand Blvd. Fire Company probationary firefighter. Passed 4-0.

Motion/ Murray, 2nd/ Nappi: To allow Chief Colvin to utilize C-429 and attend the Hudson Valley Firefighters Convention in Lake George on June 19 – 21, 2009. Passed 4-0.

Motion/ Murray, 2nd/ Nappi: To allow The Grand Blvd. Fire Company to utilize a district engine and attend the Hudson Valley Firefighters Convention in Lake George on June 20, 2009. Passed 4-0.

Motion/ Nappi, 2nd/ Murray: To send the 2009 nomination for 2nd Assistant Chief back to the Grand Blvd. Fire Company since the member nominated cannot meet the requirements for the position. Passed 4-0.

Chairman Woehrle discussed the \$100 donation made out to Niskayuna District No.1 from a resident. The board recommended that since it is a donation it should go to The Grand Blvd. Fire Company.

Any Additional Business to come before the Board: None

Motion/ Murray, 2nd/ Nappi: To adjourn to executive session at 7:46 pm. Passed 4-0.

Motion/ Nappi, 2nd/ Murray: To return to regular session at 8:13 pm. Passed 4-0.

Chairman Woehrle discussed the need for a new office desk for Treasurer DeAngelus. There were 2 Government rate quotes:
National Business Furniture - \$529.00
K-Log - \$571.00

In addition, 2 additional prices from:
Quill - \$569.00
W.B. Mason - \$529.00

MOTION/ Weitz, 2nd/Nappi: To purchase a new office desk from W.B. Mason at a price not to exceed \$600.00. Passed 4-0.

Motion/ Nappi, 2nd/ Weitz: To adjourn at 8:15 pm. Passed 4-0.

The next Regular Meeting is Wednesday, July 8, 2009 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Secretary