

Minutes of Regular Meeting December 9, 2009

PRESENT: Commissioners: Daly, Murray, Nappi, Weitz and Chairman Woehrle, Attorney Hayner Secretary Versocki, Treasurer Splendido, Chief Lingenfelter, Lt. J. Vena
Cpt. T. Congdon and D. Pacheco

The Meeting was called to order at 7:05 p.m. under the direction of Chairman Woehrle.

Motion/ Nappi, 2nd/ Weitz: To approve the minutes of the November 11, 2009 Regular Meeting as amended. Passed 5-0.

CORRESPONDENCE:

- A letter from The Office of the NYS Comptrollers office discussing recent changes in Retirement & Social Security Law (A copy was distributed to each career firefighter).
- A Payroll Certification of 15 names from The Schenectady County Civil Service Commission.
- A letter to The Schenectady County Civil Service requesting an exam for Firefighter/Paramedic.
- A Holiday Card from Fire Districts Mutual Insurance Company.

PRIVILEGE OF THE FLOOR: Nothing.

BILLS:

Motion Murray/ 2nd/ Daly: To pay bills 2009 - 659 thru 2009 - 723 from November 12, 2009 through December 7, 2009 totaling \$295,860.76 as reviewed. Passed 5-0.

TREASURER'S REPORT:

- Treasurer John Splendido reviewed the financial report through November 30, 2009 to include:
- I paid the official NYS Retirement System bill for 2010. The total for this bill was \$159,415. Since it was paid before December 15, 2009 we saved \$1,500.
- Approximately 90% of the total budget has been used.

COMMITTEE REPORTS:

FINANCE:

- Commissioner Murray once again thanked Treasurer Splendido's for his work with the District's financial issues and recordkeeping. One last hurdle will be the 2007, 2008 and 2009 audits.

INSURANCE:

- Commissioner Nappi reported a dividend from Utica Mutual Insurance Company in the amount of \$6,400.00. He
- Commissioner Nappi also reported that the quote from Philadelphia Liability Insurance Company for Professional Liability Insurance & Employment Practices increased due to additional personnel. The original quote was for the career members only and upon investigation must also cover volunteer members.
- Chief Lingenfelter reported that a check was received from the insurance company for repair of A-941 which was damaged in an accident. Repairs will be scheduled.

MEDIA RELATIONS: No Report.

APPARATUS & EQUIPMENT:

Chief Lingenfelter Reported:

- The new ambulance chassis has been delivered to Wheeled Coach and is currently being built out. The ambulance is expected to come off the Wheeled Coach line late this month and be shipped to Northeastern Emergency Vehicles in Syracuse for detailing and equipment installation. Final delivery is estimated to be mid January 2010.
I am Requesting travel authorization to Syracuse, NY for pre-delivery inspection.
- The hose tester has been received and hose testing is currently under way. A number of older lengths of hose have been failing which is to be expected. A proposal for necessary replacements will be forthcoming once all testing is complete.

COMMUNICATIONS & INFORMATION SERVICES: No Report.

EMS & EQUIPMENT:

Chief Lingenfelter reported that the last Zoll Unit we had was sold recently to Amsterdam Fire Department.

FACILITIES:

- Chairman Woehrle reported that the Facilities Committee received 4 bids to replace the flooring at the River Rd. Fire Station. The bids prices were for the same 3 samples including installation.
The bid prices were as follows:
Boulevard Rug - \$5,075.00
Broadway Carpet & Linoleum - \$5,145.38
Carbone Carpeting – no quote given
Towne Decorators - \$5,789.00
- Chairman Woehrle also reported that (1) one metal door at River Rd. needs the bottom trimmed. Volunteer Firefighter Tony Casso agreed to trim the door.

ELECTIONS:

- Commissioner Daly reported that there was an election for a 5 year term for commissioner. With 34 votes cast, Steven Weitz was the clear winner, congratulations to Dr. Weitz.
Commissioner Daly reminded Dr. Weitz that he is required to take the commissioner training class next year.

- A discussion was held concerning the future use of voting machines. Commissioner Daly will check with the Schenectady County Board of Elections on this issue.

PROTECTIVE GEAR & UNIFORMS:

Commissioner Daly asked Chief Lingenfelter to give an update on turnout gear.

- Chief Lingenfelter reported:
Replacement turnout gear has been received and is in the process of being distributed. All issues with the exception of one sizing issue have been resolved. The sizing issue is being taken care of.

SERVICE AWARDS PROGRAM: No Report.

INSPECTION & INSTALLATION:

- Chairman Woehrle discussed planning for the 2010 Inspection and installation dinner which will be held January 30, 2010. There will be a meeting next week to go over the menu and the invitations will be mailed out after Christmas. Commissioner Weitz discussed a possible conflict and Chief Lingenfelter agreed to substitute as Master of Ceremonies if needed.
- Chairman Woehrle discussed the inspection of both stations on the morning of January 30th beginning at 10 am.

NEW FIRE STATION:

- Commissioner Nappi reported that there has been no word from the AFG Fire Station grant program as of this date.
- A tentative target date of March 16, 2010 has been established by the building committee for a Bond vote.
- There is a public meeting scheduled for December 17, 2009 at 7:30 pm to be held at the Balltown Rd. fire station - center bay.
- The site survey is under way for the drainage study and SEQRA form completion.
- The Grand Boulevard Fire Company has agreed to pay for newspaper advertising in The Gazette, The Times Union and the Spotlight.
- The next building committee meeting is scheduled for December 22, 2009.

REPORT OF THE CHIEFS:

Chief Lingenfelter:

- I have received a request from the chief of the Gates-Chili Fire District to assist them with an interview panel for a new Assistant Chief's position that has been created in their department. They are a combination department similar to ours. ***I am Requesting authorization to travel to Gates on the evening of December 10, 2009 to assist with their interview review panel on the 11th.*** Gates Fire District is covering all travel, lodging, and meals.
- Captain Congdon has been researching the Fire and Emergency Training Network system (FETN) which provides video on demand training and tracking of member completion. The system also allows for local enhancement of training programs. The program will support both volunteer and career training programs and may also be utilized for EMS Continuing Medical Education. The Schenectady Fire Department has been using FETN for a couple of years now and they are very satisfied with the program. OFPC was also contacted and noted that the

program has been effective in smaller combination departments such as ours with limited on - duty staffing. ***I am Requesting authorization to enter into agreement with FETN for the provision of the Desktop Video-On-Demand program to include all NFD 1 personnel at a cost of \$3675.00. Cost is within current fire training annual budget.*** A copy of the proposal has been provided to all commissioners and the secretary.

- On November 28th, NFD 1 supported the Marine Corps Toys for Tots campaign by providing Truck 405 to be filled with gifts and 4 firefighters to assist. The day was a resounding success for the children. Photos were published in the Gazette and in the Spotlight. Thank-you to Lt/Paramedic Sims, FF/Paramedic Baker, FF/Paramedic Persons, and FF/Paramedic Wessels who donated their time to support the effort.

Department Activity:

	<u>2009</u>	<u>2008</u>	
November Incidents:	147	140	
EMS	122	110	
Fire/Other	25	30	
YTD Incidents:	1634	1846	(11/30)

Other Activities:	Emergency Callback:	26 hours
	Fire/EMS/Codes In-Service Training:	66 hours
	Fire Company Drill:	254 hours

Report of the Niskayuna Permanent Fireman’s Association: No Report.

Report of the Grand Boulevard Fire Company: No Report.

OLD BUSINESS: NONE

NEW BUSINESS:

Motion/ Nappi, 2nd/ Daly: To allow Chief Lingenfelter to travel to Gates – Chili Fire District on December 10 & 11, 2009 to assist with their interview panel. Passed 5-0.

Motion/ Nappi, 2nd/ Daly: To enter into agreement with FETN (Fire & Emergency Training Network) for the provision of the Desktop Video–On–Demand program for Fire and Medical training to all Niskayuna Fire District No. 1 personnel at a cost of \$3,675.00 for (1) one year. Passed 5-0.

Motion/ Weitz, 2nd:/Nappi: To allow Chief Lingenfelter and Lieutenant Vena to travel to Northeastern Emergency Vehicles in Syracuse, NY for the pre-delivery inspection of our new ambulance. Passed 5-0.

Motion/ Nappi, 2nd:/Murray: To spend up to \$2,002.00 for the Employment Practices Liability Insurance Policy with a (1) one million dollar limit with The Philadelphia Insurance Company. Passed 5-0.

Motion/ Murray, 2nd/Weitz: To award Boulevard Rug the bid to replace the flooring at The River Rd. fire station at the installed price of \$5,075. Passed 5-0.

Any Additional Business to come before the Board: None

Motion/ Nappi. 2nd/ Weitz: To adjourn to executive session at 7:59 pm. Passed 5-0.

Motion/ Nappi. 2nd/ Murray: To return to regular session at 8:05 pm. Passed 5-0.

Chairman Woehrle reminded everyone that the 2010 Organizational meeting will be held:

Monday January 4, 2010 at 7 p.m.

Motion/ Nappi. 2nd/ Weitz: To adjourn at 8:06 pm. Passed 5-0.

The next Regular Meeting is Wednesday, January 13, 2010 at 7:00 p.m.

Respectfully submitted,

William J. Versocki

Secretary